

SOLANO COUNTY WATER AGENCY



BOARD OF DIRECTORS MEETING

BOARD OF DIRECTORS:

Chair:

Director John D. Kluge
Solano Irrigation District

Vice Chair:

Supervisor Skip Thomson
Solano County District 5

Mayor Elizabeth Patterson
City of Benicia

Mayor Thom Bogue
City of Dixon

Mayor Harry Price
City of Fairfield

Director Ryan Mahoney
Maine Prairie Water
District

Director Dale Crossley
Reclamation District No.
2068

Mayor Ron Kott
City of Rio Vista

Supervisor Erin Hannigan
Solano County District 1

Supervisor Monica Brown
Solano County District 2

Supervisor Jim Spering
Solano County District 3

Supervisor John Vasquez
Solano County District 4

Mayor Pete Sanchez
City of Suisun City

Mayor Len Augustine
City of Vacaville

Mayor Bob Sampayan
City of Vallejo

GENERAL MANAGER:

Roland Sanford
Solano County Water
Agency

DATE: Thursday, March 8, 2018

TIME: 6:30 P.M.

PLACE: Berryessa Room
Solano County Water Agency Office
810 Vaca Valley Parkway, Suite 203
Vacaville

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF AGENDA**

4. **PUBLIC COMMENT**

Limited to 5 minutes for any one item not scheduled on the Agenda.

5. **CONSENT ITEMS** *(estimated time: 5 minutes)*

(A) **Minutes:** Approval of the Minutes of the Board of Directors meeting of February 8, 2018 is recommended.

(B) **Expenditure Approvals:** Approval of the February 2018 checking account register is recommended.

(C) **Contract Amendment with Solano Land Trust for Development of Habitat Mitigation Credits on Solano Land Trust Property:** Authorize General Manager to execute \$25,000 contract amendment with Solano Land Trust (SLT) for development of mitigation credits on SLT property.

(D) **Contract Amendment with Regional Government Services for Human Resources Consulting Services:** Authorize General Manager to execute \$15,000 contract amendment with Regional Government Services for additional human resources consulting services in FY 2017-2018.



- (E) Utility Vehicle Purchase: Authorize General Manager to purchase new Kubota RTV-X1120 utility vehicle with attached spray rig to replace existing unit – total cost not to exceed \$20,500.
- (F) Contract Amendment with cbec, inc. eco engineering for additional work tasks in support of Lower Cordelia Floodplain Reconnaissance Study: Authorize General Manager to execute \$8,680 contract amendment with cbec, inc. eco engineering for additional work tasks in support of Lower Cordelia Floodplain Reconnaissance Study.

6. BOARD MEMBER REPORTS (estimated time: 5 minutes)

RECOMMENDATION: For information only.

7. GENERAL MANAGER'S REPORT (estimated time: 5 minutes)

RECOMMENDATION: For information only.

8. SOLANO WATER ADVISORY COMMISSION REPORT (estimated time: 5 minutes)

RECOMMENDATION: For information only.

9. LOWER PUTAH CREEK RESTORATION SCIENCE REVIEW

RECOMMENDATION: Hear report and provide direction to staff

**10. CONSIDER PURCHASE OF ADDITIONAL OFFICE SPACE
(estimated time: 15 minutes)**

RECOMMENDATION: Authorize General Manager to purchase up to 4,500 square feet of additional office space for a cost not to exceed \$860,000 and execute agreements as required for the purchase of said space.

11. LEGISLATIVE UPDATES (estimated time: 5 minutes)

RECOMMENDATION: Hear report from Committee Chair on activities of the SCWA Legislative Committee.

12. WATER POLICY UPDATES (estimated time: 10 minutes)

RECOMMENDATION:

1. Hear report from staff on current and emerging Delta and Water Policy issues and provide direction.
2. Hear status report from Committee Chair on activities of the SCWA Water Policy Committee.
3. Hear report from Supervisor Thomson on activities of the Delta Counties Coalition, Delta Protection Commission, and Delta Stewardship Council.
4. Hear report from Supervisor Vasquez on activities of the Delta Conservancy.

13. TIME AND PLACE OF NEXT MEETING

Thursday, April 12, 2018 at 6:30 p.m. at the SCWA offices.

The Full Board of Directors packet with background materials for each agenda item can be viewed on the Agency's website at www.scwa2.com.

Any materials related to items on this agenda distributed to the Board of Directors of Solano County Water Agency less than 72 hours before the public meeting are available for public inspection at the Agency's offices located at the following address: 810 Vaca Valley Parkway, Suite 203, Vacaville, CA 95688. Upon request, these materials may be made available in an alternative format to persons with disabilities.

MAR.2018.bod.agd

CONSENT ITEMS

**SOLANO COUNTY WATER AGENCY
BOARD OF DIRECTORS MEETING MINUTES**

MEETING DATE: February 8, 2018

The Solano County Water Agency Board of Directors met this evening at the Solano County Water Agency office in Vacaville. Present were:

Mayor Elizabeth Patterson, City of Benicia
Mayor Harry Price, City of Fairfield
Mayor Ronald Kott, City of Rio Vista
Mayor Pete Sanchez, Suisun City
Vice-Mayor Mitch Mashburn, City of Vacaville
Mayor Bob Sampayan, City of Vallejo
Supervisor Erin Hannigan, Solano County District 1
Supervisor James Spering, Solano County District 3
Supervisor John Vasquez, Solano County District 4
Supervisor Skip Thomson, Solano County District 5
Director Dale Crossley, Reclamation District 2068
Director Ryan Mahoney, Maine Prairie Water District
Director John Kluge, Solano Irrigation District

CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Chair Kluge.

APPROVAL OF AGENDA

On a motion by Supervisor Vasquez and a second by Mayor Price the Board unanimously approved the agenda.

PUBLIC COMMENT

Jeff Tenpas thanked the Board and staff for providing a response to his and Mr. Alan Pryor's recent comment letter regarding creek restoration activities conducted by the Water Agency in Lower Putah Creek, at and near the City of Winters, but expressed dissatisfaction, for the most part disagreeing with the responses given by the Water Agency.

Alan Pryor questioned the Lower Putah Creek Coordinating Committee's (LPCCC) role with respect to the implementation of Putah Creek restoration projects, and urged the LPCCC to "exercise their regulatory authority". He also urged the Water Agency to move forward with a technical review of the ongoing and proposed restoration activities by an independent science review panel.

General Manager Roland Sanford noted that the Water Agency response letter referenced by Jeff Tenpas and Alan Pryor was included with the General Manager's report (agenda item 7) and could be discussed further, as a part of agenda item 7.

Jesse Loren, City of Winters Councilmember, read a letter on behalf of the City Council, expressing strong support for and thanking the Water Agency, the Putah Creek Streamkeeper, and Putah Creek Council for their ongoing creek restoration efforts in general, and those associated with the Winters Putah Creek Park in particular.

CONSENT ITEMS

General Manager Roland Sanford requested item 5A (Minutes of January 11, 2018) be pulled for correction.

On a motion by Supervisor Vasquez and a second by Supervisor Hannigan, the Board unanimously approved the following consent items:

- (B) Expenditure Approvals
- (C) Quarterly Financial Reports
- (D) Confirmation of Solano's Lower Putah Creek Coordinating Committee Representatives for 2018 calendar year

General Manager Roland Sanford requested the minutes of the January 11, 2018 Board meeting be amended to reflect the fact that Mayor Patterson was appointed to the 2018 Water Policy Committee. On a motion by

Mayor Patterson and a second by Supervisor Hannigan, the Board unanimously approved consent item 5A (minutes) with the correction requested by Mr. Sanford.

BOARD MEMBER REPORTS

Supervisor Spring stated for the record there were two meeting times – 5:30 pm and 6:00 pm - identified on the January 31, 2018 Executive Committee agenda and that he had assumed the meeting was going to be held at 6:00 pm (the meeting was held at 5:30 pm). He noted and General Manager Roland Sanford confirmed that he called Mr. Sanford at 6:00 pm and together they reviewed the draft agenda for the February 8, 2018 Board meeting. Mr. Sanford apologized for the clerical error and resulting confusion and noted that due to a scheduling quirk the next Executive Committee meeting would be moved from March 7, 2018 to February 28, 2018 – 6 pm meeting time.

GENERAL MANAGER'S REPORT

Principal Water Resources Specialist Chris Lee reported that Department of Water Resources (DWR) staff is recommending the Solano Groundwater Sustainability Agency (GSA), in collaboration with the other GSAs in the Solano subbasin, be awarded a \$1 million grant for the development of a Groundwater Sustainability Plan. Mr. Lee also reported that The Freshwater Trust, a non-profit organization working with local Reclamation Districts, has tentatively been awarded a \$490,000 grant to provide outreach to disadvantaged communities within the Solano subbasin.

Vice Mayor Mashburn observed there was little if any agreement between Jeff Tenpas /Alan Pryor and staff regarding recent creek restoration activities and the need for regulatory permits. General Manager Roland Sanford responded that from staff's perspective, all necessary permits have been obtained for the work performed to date and noted that California Department of Fish and Wildlife (CDFW) personnel had recently visited the City of Winters Putah Creek project site and surrounding area in response to complaints made by Jeff Tenpas, and concluded that the work performed to date was in conformance with the CDFW Streambed Alteration permit issued to the Water Agency.

Mayor Patterson asked about the independent science review panel mentioned by Alan Pryor during Public Comment. General Manager Roland Sanford explained that he and Principal Water Resources Specialist Chris Lee had met with Jeff Tenpas and Alan Pryor almost a year ago and proposed an independent science review panel to evaluate the technical aspects of the Winters Putah Creek Park Project, and requested Jeff Tenpas and/or Alan Pryor compile a list of questions they would like the independent science review panel to address. – neither Jeff Tenpas nor Alan Pryor submitted any questions and there was never any further discussion about staff's proposal regarding the independent science review panel until it was brought up by Jeff Tenpas under Public Comment at the January 11, 2018 Board meeting.

Supervisor Vasquez questioned the purpose and need for the science review panel in view of the progress made restoring Lower Putah Creek, given the number of salmon observed in recent years, birds and fewer invasive species. After further discussion, the Board directed staff to return at a subsequent meeting with additional information regarding the potential cost, purpose, scope of work and process by which an independent science review would be assembled and complete its assigned work tasks.

Mayor Patterson asked about the authorities of the Lower Putah Creek Coordinating Committee (LPCCC) and specifically, whether the LPCCC had regulatory authority. General Manager Roland Sanford confirmed that the LPCCC has no regulatory authority and explained that the LPCCC is not a gatekeeper for any particular project – a landowner or other project proponent does not need to obtain the LPCCC's consent.

SOLANO WATER ADVISORY COMMISSION

Felix Risenberg, Assistant Public Works Director for the City of Fairfield and chair of the Solano Water Advisory Commission, briefed the Board on the Commission's recent discussions, including the need to move forward with a county-wide water-supply demand study.

Mayor Patterson requested additional information on a possible multi-year water transfer agreement that was briefly discussed in the Commission's December 5, 2017 meeting minutes. General Manager Roland Sanford explained that the Water Agency has had preliminary discussions with the Dudley Ridge Water District, who is interested in obtaining additional water – a one or multiple year water exchange or transfer. Mayor Patterson cautioned staff and the Board to move forward carefully and recommended the Board adopt policies regarding future water exchanges or multi-year transfers.

SCWA FISCAL YEAR 2016-2017 AUDIT

General Manager Roland Sanford reported that the Water Agency received an unqualified opinion from the independent auditors – Mann, Urrutia, Nelson CPA's & Associates - meaning that the 2016-2017 fiscal year financial records of the Water Agency are free of material misstatements and are represented fairly in accordance to general accounting principles.

Mr. Sanford acknowledged the auditors' observation that the Water Agency still has significant uncollected grant revenue, though considerably less than the prior fiscal year. Mr. Sanford explained that one of the functions of the proposed Assistant Water Resources Specialist (following agenda item) would be to assist the Putah Creek Streamkeeper with submittals and progress reports that are needed for the timely collection of grant revenues.

On a motion by Supervisor Spering and second by Mayor Patterson, the Board unanimously accepted the Auditor's Report.

WATER AGENCY STAFFING

ADDITION OF LIMITED TERM (3-YEAR) GRANT FUNDED POSTIONS:

(1) WATER RESOURCES TECHNICIAN, (1) ASSISTANT WATER RESOURCES SPEIALIST

General Manager Roland Sanford stated that if the Board approved the proposed limited term Water Resources Technician and Assistant Water Resources Specialist positions the Water Agency would require the successful candidates to sign a disclosure statement acknowledging their understanding that the position being offered was a limited term (3-year) assignment.

On a motion by Director Crossley and second by Mayor Kott, the Board unanimously approved the limited term positions with the stipulation that successful applicants be required to sign the aforementioned disclosure statement.

WATER AGENCY STAFFING

ADDITION OF PERMANENT ASSISTANT WATER RESOURCE ENGINEER POSITION

On a motion by Supervisor Spering and second by Mayor Patterson the Board unanimously approved the permanent Assistant Water Resources Engineer position.

LEGISLATIVE UPDATES

General Manager Roland Sanford reported that the Legislative Committee met on February 1st and discussed an initial draft legislative platform for 2018-2019. Supervisor Thomson, the Legislative Committee chair, explained that once adopted by the full Board, the legislative platform would potentially provide a means for the Water Agency to respond more quickly to requests for letters of support or opposition, and also would provide a vehicle for articulating the Water Agency's needs and concerns to state and federal legislators.

WATER POLICY UPDATES

1. There was no report from staff on current and emerging Delta and Water Policy issues.
2. General Manager Roland Sanford reported that the Water Policy Committee met on January 23rd with meeting facilitator Jodie Monaghan to discuss flood management policy. During the meeting Ms. Monaghan

summarized the findings from her interviews with committee members and subject matter experts. The committee has requested staff schedule a field trip to view and discuss existing flood prone areas and flood control facilities within the county. The next Water Policy Committee meeting is scheduled for March 19, 2018.

Director Crossley requested that teleconferencing capabilities be made available for those that are unable to attend future Water Policy Committee meetings in person.

3. Supervisor Thomson reported that the CalWater Fix twin-tunnels project was been changed -it is now a single tunnel with an estimated cost of \$10.6 billion, as opposed to the \$16 billion dollar estimate for the twin tunnels

4. Supervisor Vasquez had nothing to report on activities from the Delta Conservancy.

TIME AND PLACE OF NEXT MEETING

Thursday, March 8, 2018 at 6:30 p.m., at the SCWA offices in Vacaville

ADJOURNMENT

This meeting of the Solano County Water Agency Board of Directors was adjourned at 7:31 p.m.

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

**ACTION OF
SOLANO COUNTY WATER AGENCY**

DATE: March 8, 2018
SUBJECT: Expenditures Approval

RECOMMENDATIONS:

Approve expenditures from the Water Agency checking accounts for the month of February, 2018.

FINANCIAL IMPACT:

All expenditures are within previously approved budget amounts.

BACKGROUND:

The Water Agency auditor has recommended that the Board of Directors approve all expenditures (in arrears). Attached is a summary of expenditures from the Water Agency's checking accounts for the month of February, 2018. Additional backup information is available upon request.

Recommended: _____


Roland Sanford, General Manager

☐

Approved as
recommended

☐

Other
(see below)

☐

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next page

Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on March 8, 2018 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

SOLANO COUNTY WATER AGENCY
Cash Disbursements Journal
For the Period From Feb 1, 2018 to Feb 28, 2018

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
2/7/18	31233	2020SC 1020SC	Invoice: 0534748 ACWA JOINT POWERS INSURANCE AUTHORITY	1,522.56	1,522.56
2/7/18	31234	2020SC 1020SC	Invoice: 107 AVRY DOTAN DBA AD CONSULTANTS	2,160.00	2,160.00
2/7/18	31235	2020SC 1020SC	Invoice: 290690 AMC CORPORATION	11,120.00	11,120.00
2/7/18	31236	2020SC 1020SC	Invoice: 2623177 AMERICAN TOWER CORPORATION	578.26	578.26
2/7/18	31237	2020N 1020SC	Invoice: CNDDDB RENEWAL CA DEPT OF FISH & WILDLIFE	400.00	400.00
2/7/18	31238	2020N 1020SC	Invoice: 17-1032-2 CBEC	4,485.00	4,485.00
2/7/18	31239	2020SC 1020SC	Invoice: 52520493 CHEVRON AND TEXACO	758.65	758.65
2/7/18	31240	2020N 1020SC	Invoice: FEB 2018 CLEAN TECH ADVOCATES	8,600.00	8,600.00
2/7/18	31241	2020SC 1020SC	Invoice: FEB 2018 LEG MTG DALE CROSSLEY	100.00	100.00
2/7/18	31242	2020SC 1020SC	Invoice: 2017/18-#6 DAVID OKITA	2,550.00	2,550.00
2/7/18	31243	2020SC 1020SC	Invoice: 0123886-IN THE DOOR COMPANY	3,550.00	3,550.00
2/7/18	31244	2020SC 1020SC	Invoice: 5019445 EVERBANK COMMERCIAL FINANCE	1,156.79	1,156.79
2/7/18	31245	2020SC 1020SC	Invoice: 4559 EYASCO, INC.	23,815.00	23,815.00
2/7/18	31246	2020SC 1020SC	Invoice: 2018 DUES INSTITUTE OF ECOLOGICAL HEALTH	1,000.00	1,000.00
2/7/18	31247	2020N 1020SC	Invoice: 0218-2 JEFFREY J JANIK	750.00	750.00
2/7/18	31248	2020SC 1020SC	Invoice: 118989 KENNEDY/JENKS CONSULTANTS	5,815.00	5,815.00
2/7/18	31249	2020SC 1020SC	Invoice: 4 LAKE COUNTY RESOURCE CONSERVATION DISTR	1,564.46	1,564.46
2/7/18	31250	2020SC 2020SC 2020SC 1020SC	Invoice: 307 Invoice: 310 Invoice: 314 PALENCIA CONSULTING ENGINEERS	5,800.00 2,465.00 5,800.00	14,065.00
2/7/18	31251	2020SC 1020SC	Invoice: 10776781 PAPE MACHINERY	203.42	203.42
2/7/18	31252	2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 780680 Invoice: 780944 Invoice: 781526 Invoice: 783231 Invoice: 783205 PISANIS AUTO PARTS	75.61 24.97 26.63 0.54 52.57	180.32

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Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
2/7/18	31253	2020SC 1020SC	Invoice: 01010024 RECOLOGY HAY ROAD	76.44	76.44
2/7/18	31254	2020SC 1020SC	Invoice: 1266 ROCK STEADY JUGGLING	3,250.00	3,250.00
2/7/18	31255	2020SC 1020SC	Invoice: 0131180229 SHANDAM CONSULTING	3,611.25	3,611.25
2/7/18	31256	2020U 1020SC	Invoice: JAN 2018 SOLANO COUNTY FLEET MANAGEMENT	140.19	140.19
2/7/18	31257	2020U 2020U 2020U 2020U 1020SC	Invoice: 07025 Invoice: 07026 Invoice: 07027 Invoice: 07024 SOLANO COUNTY PUBLIC WORKS DIVISION	13,802.75 12,884.56 28,593.95 8,910.64	64,191.90
2/7/18	31258	2020SC 1020SC	Invoice: FEB 2018 EXEC COM MT JAMES SPERING	100.00	100.00
2/7/18	31259	2020SC 1020SC	Invoice: 96463 STERLING MAY CO.	20.00	20.00
2/8/18	31259V	2020SC 1020SC	Invoice: 96463 STERLING MAY CO.	20.00	20.00
2/7/18	31260	2020SC 2020SC 1020SC	Invoice: 53074 Invoice: 53112 SUISUN VALLEY FRUIT GROWERS AS	380.82 117.44	498.26
2/7/18	31261	2020SC 1020SC	Invoice: 201802-13237 TERRA REALTY ADVISORS, INC.	181.25	181.25
2/7/18	31262	2020SC 2020SC 1020SC	Invoice: 01-47359153 Invoice: 70B70-01 THE REGENTS OF THE UNIVERSITY OF CA	624.00 176.77	800.77
2/7/18	31263	2020SC 1020SC	Invoice: JOHN MOREY JOHN MOREY	709.00	709.00
2/7/18	31264	2020SC 1020SC	Invoice: GREGORY SCHWEI GREGORY SCHWEI	171.51	171.51
2/7/18	31265	2020SC 1020SC	Invoice: 8002 ZUNZUN	2,950.00	2,950.00
2/7/18	31266	2020SC 1020SC	Invoice: ST8-117 HANLEES CHRYSLER DODGE RAM JEEP KIA	77,409.80	77,409.80
2/12/1	31267	2020SC 2020SC 2020SC 1020SC	Invoice: 17401 Invoice: 17404 Invoice: 17408 CENTRAL VALLEY EQUIPMENT REPAIR	630.70 396.62 369.96	1,397.28
2/12/1	31268	2020SC 1020SC	Invoice: 1138563 COUNTY OF YOLO	50.76	50.76
2/12/1	31269	2020SC 1020SC	Invoice: FEB 2018 BOD MTG DALE CROSSLEY	100.00	100.00
2/12/1	31270	2020SC 1020SC	Invoice: 94758 GHD, INC.	1,980.75	1,980.75
2/12/1	31271	2020SC 1020SC	Invoice: 387952 HAUGHN & SON TIRE	928.76	928.76

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Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
2/12/1	31272	2020SC	Invoice: 87417	99.45	
		2020SC	Invoice: 87418	99.45	
		2020SC	Invoice: 87419	596.70	
		1020SC	HERUM \ CRABTREE \ SUNTAG		795.60
2/12/1	31273	2020SC	Invoice: V4644604	4,762.44	
		1020SC	HOLT OF CALIFORNIA		4,762.44
2/12/1	31274	2020SC	Invoice: FEB 2018 BOD MTG	100.00	
		1020SC	JOHN D. KLUGE		100.00
2/12/1	31275	2020SC	Invoice: 513872	96.00	
		1020SC	M&M SANITARY LLC		96.00
2/12/1	31276	2020SC	Invoice: FEB 2018 BOD MTG	100.00	
		1020SC	RYAN MAHONEY		100.00
2/12/1	31277	2020SC	Invoice: FEB 2018 BOD MTG	132.64	
		1020SC	ELIZABETH PATTERSON		132.64
2/12/1	31278	2020SC	Invoice: 0192194	28.20	
		1020SC	PETRILLO'S TIRE AND AUTO SERVICE		28.20
2/12/1	31279	2020SC	Invoice: OCT-DEC 2017	69,489.60	
		1020SC	PUTAH CREEK COUNCIL		69,489.60
2/12/1	31280	2020SC	Invoice: 4591529	213.03	
		1020SC	QUILL CORPORATION		213.03
2/12/1	31281	2020SC	Invoice: 7976	3,529.70	
		1020SC	REGIONAL GOVERNMENT SERVICES		3,529.70
2/12/1	31282	2020SC	Invoice: FEB 2018 BOD MTG	126.75	
		1020SC	BOB SAMPAYAN		126.75
2/12/1	31283	2020SC	Invoice: 8738748	4,755.81	
		1020SC	SBS LEASING A PROGRAM DE LAGE		4,755.81
2/12/1	31284	2020SC	Invoice: 1181	1,291.83	
		1020SC	SOLANO RESOURCE CONSERVATION DISTRICT		1,291.83
2/12/1	31285	2020SC	Invoice: FEB 2018 BOD MTG	100.00	
		1020SC	JAMES SPERING		100.00
2/12/1	31286	2020SC	Invoice: 20902-42	109,049.14	
		1020SC	THE REGENTS OF THE UNIVERSITY OF CA		109,049.14
2/12/1	31287	2020SC	Invoice: BAWMRP #11	21,528.00	
		1020SC	THINKING GREEN CONSULTANTS		21,528.00
2/12/1	31288	2020SC	Invoice: FEB 2018 BOD MTG	100.00	
		1020SC	JOHN VASQUEZ		100.00
2/12/1	31289	2020SC	Invoice: 36191	200.00	
		1020SC	VISION TECHNOLOGY SOLUTIONS, LLC DBC		200.00
2/15/1	31290	2020SC	Invoice: 2018 ROUT MAINT	10,123.75	
		2020SC	Invoice: HCP PERMIT 2018	30,957.25	
		1020SC	DEPT OF FISH & WILDLIFE		41,081.00
2/20/1	31290V	2020SC	Invoice: 2018 ROUT MAINT		10,123.75
		2020SC	Invoice: HCP PERMIT 2018		30,957.25
		1020SC	DEPT OF FISH & WILDLIFE	41,081.00	
2/15/1	31291	2020SC	Invoice: 91929	869.25	

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Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
		1020SC	GHD, INC.		869.25
2/20/1	31291V	2020SC	Invoice: 91929		869.25
		1020SC	GHD, INC.	869.25	
2/15/1	31292	2020SC	Invoice: V4815701	1,715.47	
		1020SC	HOLT OF CALIFORNIA		1,715.47
2/20/1	31292V	2020SC	Invoice: V4815701		1,715.47
		1020SC	HOLT OF CALIFORNIA	1,715.47	
2/15/1	31293	2020SC	Invoice: 7011420	41.67	
		2020SC	Invoice: 3246639	611.11	
		2020SC	Invoice: 2020899	100.04	
		2020SC	Invoice: 2020900	140.85	
		2020SC	Invoice: 2020271	109.05	
		2020SC	Invoice: 6012925	228.77	
		2020SC	Invoice: 3013213	380.56	
		2020SC	Invoice: 4013165	29.44	
		2020SC	Invoice: 3021834	174.86	
		1020SC	HOME DEPOT CREDIT SERVICE		1,816.35
2/20/1	31293V	2020SC	Invoice: 7011420		41.67
		2020SC	Invoice: 3246639		611.11
		2020SC	Invoice: 2020899		100.04
		2020SC	Invoice: 2020900		140.85
		2020SC	Invoice: 2020271		109.05
		2020SC	Invoice: 6012925		228.77
		2020SC	Invoice: 3013213		380.56
		2020SC	Invoice: 4013165		29.44
		2020SC	Invoice: 3021834		174.86
		1020SC	HOME DEPOT CREDIT SERVICE	1,816.35	
2/15/1	31294	2020SC	Invoice: CL81747	691.97	
		1020SC	INTERSTATE OIL COMPANY		691.97
2/20/1	31294V	2020SC	Invoice: CL81747		691.97
		1020SC	INTERSTATE OIL COMPANY	691.97	
2/15/1	31295	2020SC	Invoice: 63100457737	22.00	
		2020SC	Invoice: 63100457509	802.80	
		1020SC	LES SCHWAB TIRE CENTER		824.80
2/20/1	31295V	2020SC	Invoice: 63100457737		22.00
		2020SC	Invoice: 63100457509		802.80
		1020SC	LES SCHWAB TIRE CENTER	824.80	
2/15/1	31296	2020SC	Invoice: 157895	42,887.65	
		1020SC	LSA ASSOCIATES, INC.		42,887.65
2/20/1	31296V	2020SC	Invoice: 157895		42,887.65
		1020SC	LSA ASSOCIATES, INC.	42,887.65	
2/15/1	31297	2020SC	Invoice: 33617	8,597.75	
		1020SC	LUHDORFF & SCALMANINI		8,597.75
2/20/1	31297V	2020SC	Invoice: 33617		8,597.75
		1020SC	LUHDORFF & SCALMANINI	8,597.75	
2/15/1	31298	2020SC	Invoice: FEB 2018 BOD MTG	100.00	
		1020SC	MITCH MASHBURN		100.00
2/20/1	31298V	2020SC	Invoice: FEB 2018 BOD MTG		100.00
		1020SC	MITCH MASHBURN	100.00	
2/15/1	31299	2020SC	Invoice: 243299	44.65	
		2020SC	Invoice: 243325	14.11	
		2020SC	Invoice: 243360	1.22	
		2020SC	Invoice: 985661	95.03	
		2020SC	Invoice: 243629	18.69	
		2020SC	Invoice: 243636	13.04	
		2020SC	Invoice: 243630		18.69

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Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
		2020SC	Invoice: 243959	106.70	
		2020SC	Invoice: 244011	96.81	
		2020SC	Invoice: 244006		64.34
		2020SC	Invoice: 244370	9.21	
		2020SC	Invoice: 986549	174.89	
		2020SC	Invoice: 986801	26.52	
		2020SC	Invoice: 244344	10.68	
		2020SC	Invoice: 244952		2.03
		2020SC	Invoice: 244953		18.24
		2020SC	Invoice: 244944	59.49	
		2020SC	Invoice: 244954	31.66	
		2020SC	Invoice: 987546	65.32	
		1020SC	PACIFIC ACE HARDWARE		664.72
2/20/1	31299V	2020SC	Invoice: 243299		44.65
		2020SC	Invoice: 243325		14.11
		2020SC	Invoice: 243360		1.22
		2020SC	Invoice: 985661		95.03
		2020SC	Invoice: 243629		18.69
		2020SC	Invoice: 243636		13.04
		2020SC	Invoice: 243630	18.69	
		2020SC	Invoice: 243959		106.70
		2020SC	Invoice: 244011		96.81
		2020SC	Invoice: 244006	64.34	
		2020SC	Invoice: 244370		9.21
		2020SC	Invoice: 986549		174.89
		2020SC	Invoice: 986801		26.52
		2020SC	Invoice: 244344		10.68
		2020SC	Invoice: 244952	2.03	
		2020SC	Invoice: 244953	18.24	
		2020SC	Invoice: 244944		59.49
		2020SC	Invoice: 244954		31.66
		2020SC	Invoice: 987546		65.32
		1020SC	PACIFIC ACE HARDWARE	664.72	
2/15/1	31300	2020SC	Invoice: 8014	105.00	
		1020SC	REGIONAL GOVERNMENT SERVICES		105.00
2/20/1	31300V	2020SC	Invoice: 8014		105.00
		1020SC	REGIONAL GOVERNMENT SERVICES	105.00	
2/15/1	31301	2020SC	Invoice: 0006328	222.57	
		2020SC	Invoice: 0006327	14,123.51	
		1020SC	SOLANO IRRIGATION DISTRICT		14,346.08
2/20/1	31301V	2020SC	Invoice: 0006328		222.57
		2020SC	Invoice: 0006327		14,123.51
		1020SC	SOLANO IRRIGATION DISTRICT	14,346.08	
2/15/1	31302	2020SC	Invoice: 34922	9,049.00	
		2020SC	Invoice: 34923	80,661.80	
		1020SC	SOUTHWEST ENVIRONMENTAL		89,710.80
2/20/1	31302V	2020SC	Invoice: 34922		9,049.00
		2020SC	Invoice: 34923		80,661.80
		1020SC	SOUTHWEST ENVIRONMENTAL	89,710.80	
2/15/1	31303	2020SC	Invoice: 674760	446.26	
		2020SC	Invoice: 675081	879.06	
		1020SC	SYAR INDUSTRIES, INC		1,325.32
2/20/1	31303V	2020SC	Invoice: 674760		446.26
		2020SC	Invoice: 675081		879.06
		1020SC	SYAR INDUSTRIES, INC	1,325.32	
2/15/1	31304	2020SC	Invoice: 300286794	71.11	
		2020SC	Invoice: 200393234	61.18	
		2020SC	Invoice: 200393235	40.77	

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Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
		2020SC	Invoice: 200393236	24.67	
		2020SC	Invoice: 200393233	28.06	
		2020SC	Invoice: 200393232	51.48	
		2020SC	Invoice: 200393238		2.14
		2020SC	Invoice: 200394187	30.14	
		2020SC	Invoice: 200394188	211.25	
		2020SC	Invoice: 200394192	1,899.40	
		2020SC	Invoice: 300289330	91.72	
		2020SC	Invoice: 300288619		4.02
		2020SC	Invoice: 300288618		357.53
		2020SC	Invoice: 300665116	32.34	
		1020SC	TRACTOR SUPPLY CREDIT PLAN		2,178.43
2/20/1	31304V	2020SC	Invoice: 300286794		71.11
		2020SC	Invoice: 200393234		61.18
		2020SC	Invoice: 200393235		40.77
		2020SC	Invoice: 200393236		24.67
		2020SC	Invoice: 200393233		28.06
		2020SC	Invoice: 200393232		51.48
		2020SC	Invoice: 200393238	2.14	
		2020SC	Invoice: 200394187		30.14
		2020SC	Invoice: 200394188		211.25
		2020SC	Invoice: 200394192		1,899.40
		2020SC	Invoice: 300289330		91.72
		2020SC	Invoice: 300288619	4.02	
		2020SC	Invoice: 300288618	357.53	
		2020SC	Invoice: 300665116		32.34
		1020SC	TRACTOR SUPPLY CREDIT PLAN	2,178.43	
2/15/1	31305	2020U	Invoice: WILLIAM LIGHT	50.00	
		1020SC	WILLIAM LIGHT		50.00
2/20/1	31305V	2020U	Invoice: WILLIAM LIGHT		50.00
		1020SC	WILLIAM LIGHT	50.00	
2/15/1	31306	2020U	Invoice: ROBERT DUNCAN	50.00	
		1020SC	ROBERT DUNCAN		50.00
2/20/1	31306V	2020U	Invoice: ROBERT DUNCAN		50.00
		1020SC	ROBERT DUNCAN	50.00	
2/15/1	31307	2020SC	Invoice: 15809	3,815.88	
		1020SC	VACA VALLEY TRUCK & SPORT		3,815.88
2/20/1	31307V	2020SC	Invoice: 15809		3,815.88
		1020SC	VACA VALLEY TRUCK & SPORT	3,815.88	
2/15/1	31308	2020SC	Invoice: 33981	562.00	
		1020SC	YOLO-SOLANO AQMD		562.00
2/20/1	31308V	2020SC	Invoice: 33981		562.00
		1020SC	YOLO-SOLANO AQMD	562.00	
2/20/1	31309	2020SC	Invoice: 2018 ROUT MAINT	10,123.75	
		2020SC	Invoice: HCP PERMIT 2018	30,957.25	
		1020SC	DEPT OF FISH & WILDLIFE		41,081.00
2/20/1	31309V	2020SC	Invoice: 2018 ROUT MAINT		10,123.75
		2020SC	Invoice: HCP PERMIT 2018		30,957.25
		1020SC	DEPT OF FISH & WILDLIFE	41,081.00	
2/20/1	31310	2020SC	Invoice: 91929	869.25	
		1020SC	GHD, INC.		869.25
2/20/1	31310V	2020SC	Invoice: 91929		869.25
		1020SC	GHD, INC.	869.25	
2/20/1	31311	2020SC	Invoice: V4815701	1,715.47	
		1020SC	HOLT OF CALIFORNIA		1,715.47

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Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
2/20/1	31311V	2020SC	Invoice: V4815701		1,715.47
		1020SC	HOLT OF CALIFORNIA	1,715.47	
2/20/1	31312	2020SC	Invoice: 7011420	41.67	
		2020SC	Invoice: 3246639	611.11	
		2020SC	Invoice: 2020899	100.04	
		2020SC	Invoice: 2020900	140.85	
		2020SC	Invoice: 2020271	109.05	
		2020SC	Invoice: 6012925	228.77	
		2020SC	Invoice: 3013213	380.56	
		2020SC	Invoice: 4013165	29.44	
		2020SC	Invoice: 3021834	174.86	
		1020SC	HOME DEPOT CREDIT SERVICE		1,816.35
2/20/1	31312V	2020SC	Invoice: 7011420		41.67
		2020SC	Invoice: 3246639		611.11
		2020SC	Invoice: 2020899		100.04
		2020SC	Invoice: 2020900		140.85
		2020SC	Invoice: 2020271		109.05
		2020SC	Invoice: 6012925		228.77
		2020SC	Invoice: 3013213		380.56
		2020SC	Invoice: 4013165		29.44
		2020SC	Invoice: 3021834		174.86
		1020SC	HOME DEPOT CREDIT SERVICE	1,816.35	
2/20/1	31313	2020SC	Invoice: CL81747	691.97	
		1020SC	INTERSTATE OIL COMPANY		691.97
2/20/1	31313V	2020SC	Invoice: CL81747		691.97
		1020SC	INTERSTATE OIL COMPANY	691.97	
2/20/1	31314	2020SC	Invoice: 63100457737	22.00	
		2020SC	Invoice: 63100457509	802.80	
		1020SC	LES SCHWAB TIRE CENTER		824.80
2/20/1	31314V	2020SC	Invoice: 63100457737		22.00
		2020SC	Invoice: 63100457509		802.80
		1020SC	LES SCHWAB TIRE CENTER	824.80	
2/20/1	31315	2020SC	Invoice: 157895	42,887.65	
		1020SC	LSA ASSOCIATES, INC.		42,887.65
2/20/1	31315V	2020SC	Invoice: 157895		42,887.65
		1020SC	LSA ASSOCIATES, INC.	42,887.65	
2/20/1	31316	2020SC	Invoice: 33617	8,597.75	
		1020SC	LUHDORFF & SCALMANINI		8,597.75
2/20/1	31316V	2020SC	Invoice: 33617		8,597.75
		1020SC	LUHDORFF & SCALMANINI	8,597.75	
2/20/1	31317	2020SC	Invoice: 13370	1,000.00	
		1020SC	MANN, URRUTIA, NELSON, CPAS		1,000.00
2/20/1	31317V	2020SC	Invoice: 13370		1,000.00
		1020SC	MANN, URRUTIA, NELSON, CPAS	1,000.00	
2/20/1	31318	2020SC	Invoice: FEB 2018 BOD MTG	100.00	
		1020SC	MITCH MASHBURN		100.00
2/20/1	31318V	2020SC	Invoice: FEB 2018 BOD MTG		100.00
		1020SC	MITCH MASHBURN	100.00	
2/20/1	31319	2020SC	Invoice: 243299	44.65	
		2020SC	Invoice: 243325	14.11	
		2020SC	Invoice: 243360	1.22	
		2020SC	Invoice: 985661	95.03	
		2020SC	Invoice: 243636	13.04	
		2020SC	Invoice: 243629	18.69	
		2020SC	Invoice: 243630		18.69

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Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
		2020SC	Invoice: 243959	106.70	
		2020SC	Invoice: 244011	96.81	
		2020SC	Invoice: 244006		64.34
		2020SC	Invoice: 244370	9.21	
		2020SC	Invoice: 986549	174.89	
		2020SC	Invoice: 986801	26.52	
		2020SC	Invoice: 244344	10.68	
		2020SC	Invoice: 244954	31.66	
		2020SC	Invoice: 244953		18.24
		2020SC	Invoice: 244944	59.49	
		2020SC	Invoice: 244952		2.03
		2020SC	Invoice: 987546	65.32	
		1020SC	PACIFIC ACE HARDWARE		664.72
2/20/1	31319V	2020SC	Invoice: 243299		44.65
		2020SC	Invoice: 243325		14.11
		2020SC	Invoice: 243360		1.22
		2020SC	Invoice: 985661		95.03
		2020SC	Invoice: 243636		13.04
		2020SC	Invoice: 243629		18.69
		2020SC	Invoice: 243630	18.69	
		2020SC	Invoice: 243959		106.70
		2020SC	Invoice: 244011		96.81
		2020SC	Invoice: 244006	64.34	
		2020SC	Invoice: 244370		9.21
		2020SC	Invoice: 986549		174.89
		2020SC	Invoice: 986801		26.52
		2020SC	Invoice: 244344		10.68
		2020SC	Invoice: 244954		31.66
		2020SC	Invoice: 244953	18.24	
		2020SC	Invoice: 244944		59.49
		2020SC	Invoice: 244952	2.03	
		2020SC	Invoice: 987546		65.32
		1020SC	PACIFIC ACE HARDWARE	664.72	
2/20/1	31320	2020SC	Invoice: 8014	105.00	
		1020SC	REGIONAL GOVERNMENT SERVICES		105.00
2/20/1	31320V	2020SC	Invoice: 8014		105.00
		1020SC	REGIONAL GOVERNMENT SERVICES	105.00	
2/20/1	31321	2020SC	Invoice: 0006328	222.57	
		2020SC	Invoice: 0006327	14,123.51	
		1020SC	SOLANO IRRIGATION DISTRICT		14,346.08
2/20/1	31321V	2020SC	Invoice: 0006328		222.57
		2020SC	Invoice: 0006327		14,123.51
		1020SC	SOLANO IRRIGATION DISTRICT	14,346.08	
2/20/1	31322	2020SC	Invoice: 34922	9,049.00	
		2020SC	Invoice: 34923	80,661.80	
		1020SC	SOUTHWEST ENVIRONMENTAL		89,710.80
2/20/1	31322V	2020SC	Invoice: 34922		9,049.00
		2020SC	Invoice: 34923		80,661.80
		1020SC	SOUTHWEST ENVIRONMENTAL	89,710.80	
2/20/1	31323	2020SC	Invoice: 674760	446.26	
		2020SC	Invoice: 675081	879.06	
		1020SC	SYAR INDUSTRIES, INC		1,325.32
2/20/1	31323V	2020SC	Invoice: 674760		446.26
		2020SC	Invoice: 675081		879.06
		1020SC	SYAR INDUSTRIES, INC	1,325.32	
2/20/1	31324	2020SC	Invoice: 300286794	71.11	
		2020SC	Invoice: 200393235	40.77	
		2020SC	Invoice: 200393234	61.18	

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Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
		2020SC	Invoice: 200393236	24.67	
		2020SC	Invoice: 200393233	28.06	
		2020SC	Invoice: 200393232	51.48	
		2020SC	Invoice: 200393238		2.14
		2020SC	Invoice: 200394187	30.14	
		2020SC	Invoice: 200394188	211.25	
		2020SC	Invoice: 200394192	1,899.40	
		2020SC	Invoice: 300289330	91.72	
		2020SC	Invoice: 300288619		4.02
		2020SC	Invoice: 300288618		357.53
		2020SC	Invoice: 300665116	32.34	
		1020SC	TRACTOR SUPPLY CREDIT PLAN		2,178.43
2/20/1	31324V	2020SC	Invoice: 300286794		71.11
		2020SC	Invoice: 200393235		40.77
		2020SC	Invoice: 200393234		61.18
		2020SC	Invoice: 200393236		24.67
		2020SC	Invoice: 200393233		28.06
		2020SC	Invoice: 200393232		51.48
		2020SC	Invoice: 200393238	2.14	
		2020SC	Invoice: 200394187		30.14
		2020SC	Invoice: 200394188		211.25
		2020SC	Invoice: 200394192		1,899.40
		2020SC	Invoice: 300289330		91.72
		2020SC	Invoice: 300288619	4.02	
		2020SC	Invoice: 300288618	357.53	
		2020SC	Invoice: 300665116		32.34
		1020SC	TRACTOR SUPPLY CREDIT PLAN	2,178.43	
2/20/1	31325	2020U	Invoice: WILLIAM LIGHT	50.00	
		1020SC	WILLIAM LIGHT		50.00
2/20/1	31325V	2020U	Invoice: WILLIAM LIGHT		50.00
		1020SC	WILLIAM LIGHT	50.00	
2/20/1	31326	2020U	Invoice: ROBERT DUNCAN	50.00	
		1020SC	ROBERT DUNCAN		50.00
2/20/1	31326V	2020U	Invoice: ROBERT DUNCAN		50.00
		1020SC	ROBERT DUNCAN	50.00	
2/20/1	31327	2020SC	Invoice: 15809	3,815.88	
		1020SC	VACA VALLEY TRUCK & SPORT		3,815.88
2/20/1	31327V	2020SC	Invoice: 15809		3,815.88
		1020SC	VACA VALLEY TRUCK & SPORT	3,815.88	
2/20/1	31328	2020SC	Invoice: 33981	562.00	
		1020SC	YOLO-SOLANO AQMD		562.00
2/20/1	31328V	2020SC	Invoice: 33981		562.00
		1020SC	YOLO-SOLANO AQMD	562.00	
2/20/1	31329	2020SC	Invoice: 2018 ROUT MAINT	10,123.75	
		2020SC	Invoice: HCP PERMIT 2018	30,957.25	
		1020SC	DEPT OF FISH & WILDLIFE		41,081.00
2/20/1	31329V	2020SC	Invoice: 2018 ROUT MAINT		10,123.75
		2020SC	Invoice: HCP PERMIT 2018		30,957.25
		1020SC	DEPT OF FISH & WILDLIFE	41,081.00	
2/20/1	31330	2020SC	Invoice: 91929	869.25	
		1020SC	GHD, INC.		869.25
2/20/1	31330V	2020SC	Invoice: 91929		869.25
		1020SC	GHD, INC.	869.25	
2/20/1	31331	2020SC	Invoice: V4815701	1,715.47	
		1020SC	HOLT OF CALIFORNIA		1,715.47

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Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
2/20/1	31331V	2020SC 1020SC	Invoice: V4815701 HOLT OF CALIFORNIA	1,715.47	1,715.47
2/20/1	31332	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 7011420 Invoice: 3246639 Invoice: 2020899 Invoice: 2020900 Invoice: 2020271 Invoice: 6012925 Invoice: 3013213 Invoice: 4013165 Invoice: 3021834 HOME DEPOT CREDIT SERVICE	41.67 611.11 100.04 140.85 109.05 228.77 380.56 29.44 174.86	1,816.35
2/20/1	31332V	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 7011420 Invoice: 3246639 Invoice: 2020899 Invoice: 2020900 Invoice: 2020271 Invoice: 6012925 Invoice: 3013213 Invoice: 4013165 Invoice: 3021834 HOME DEPOT CREDIT SERVICE	41.67 611.11 100.04 140.85 109.05 228.77 380.56 29.44 174.86 1,816.35	
2/20/1	31333	2020SC 1020SC	Invoice: CL81747 INTERSTATE OIL COMPANY	691.97	691.97
2/20/1	31333V	2020SC 1020SC	Invoice: CL81747 INTERSTATE OIL COMPANY	691.97	691.97
2/20/1	31334	2020SC 2020SC 1020SC	Invoice: 63100457737 Invoice: 63100457509 LES SCHWAB TIRE CENTER	22.00 802.80	824.80
2/20/1	31334V	2020SC 2020SC 1020SC	Invoice: 63100457737 Invoice: 63100457509 LES SCHWAB TIRE CENTER	22.00 802.80 824.80	
2/20/1	31335	2020SC 1020SC	Invoice: 157895 LSA ASSOCIATES, INC.	42,887.65	42,887.65
2/20/1	31335V	2020SC 1020SC	Invoice: 157895 LSA ASSOCIATES, INC.	42,887.65	42,887.65
2/20/1	31336	2020SC 1020SC	Invoice: 33617 LUHDORFF & SCALMANINI	8,597.75	8,597.75
2/20/1	31336V	2020SC 1020SC	Invoice: 33617 LUHDORFF & SCALMANINI	8,597.75	8,597.75
2/20/1	31337	2020SC 1020SC	Invoice: 13370 MANN, URRUTIA, NELSON, CPAS	1,000.00	1,000.00
2/20/1	31337V	2020SC 1020SC	Invoice: 13370 MANN, URRUTIA, NELSON, CPAS	1,000.00	1,000.00
2/20/1	31338	2020SC 1020SC	Invoice: FEB 2018 BOD MTG MITCH MASHBURN	100.00	100.00
2/20/1	31338V	2020SC 1020SC	Invoice: FEB 2018 BOD MTG MITCH MASHBURN	100.00	100.00
2/20/1	31339	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC	Invoice: 243299 Invoice: 243325 Invoice: 243360 Invoice: 985661 Invoice: 243636 Invoice: 243629 Invoice: 243630	44.65 14.11 1.22 95.03 13.04 18.69	18.69

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Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
		2020SC	Invoice: 243959	106.70	
		2020SC	Invoice: 244011	96.81	
		2020SC	Invoice: 244006		64.34
		2020SC	Invoice: 244370	9.21	
		2020SC	Invoice: 986549	174.89	
		2020SC	Invoice: 986801	26.52	
		2020SC	Invoice: 244344	10.68	
		2020SC	Invoice: 244954	31.66	
		2020SC	Invoice: 244953		18.24
		2020SC	Invoice: 244944	59.49	
		2020SC	Invoice: 244952		2.03
		2020SC	Invoice: 987546	65.32	
		1020SC	PACIFIC ACE HARDWARE		664.72
2/20/1	31339V	2020SC	Invoice: 243299		44.65
		2020SC	Invoice: 243325		14.11
		2020SC	Invoice: 243360		1.22
		2020SC	Invoice: 985661		95.03
		2020SC	Invoice: 243636		13.04
		2020SC	Invoice: 243629		18.69
		2020SC	Invoice: 243630	18.69	
		2020SC	Invoice: 243959		106.70
		2020SC	Invoice: 244011		96.81
		2020SC	Invoice: 244006	64.34	
		2020SC	Invoice: 244370		9.21
		2020SC	Invoice: 986549		174.89
		2020SC	Invoice: 986801		26.52
		2020SC	Invoice: 244344		10.68
		2020SC	Invoice: 244954		31.66
		2020SC	Invoice: 244953	18.24	
		2020SC	Invoice: 244944		59.49
		2020SC	Invoice: 244952	2.03	
		2020SC	Invoice: 987546		65.32
		1020SC	PACIFIC ACE HARDWARE	664.72	
2/20/1	31340	2020SC	Invoice: 8014	105.00	
		1020SC	REGIONAL GOVERNMENT SERVICES		105.00
2/20/1	31340V	2020SC	Invoice: 8014		105.00
		1020SC	REGIONAL GOVERNMENT SERVICES	105.00	
2/20/1	31341	2020SC	Invoice: 0006328	222.57	
		2020SC	Invoice: 0006327	14,123.51	
		1020SC	SOLANO IRRIGATION DISTRICT		14,346.08
2/20/1	31341V	2020SC	Invoice: 0006328		222.57
		2020SC	Invoice: 0006327		14,123.51
		1020SC	SOLANO IRRIGATION DISTRICT	14,346.08	
2/20/1	31342	2020SC	Invoice: 34922	9,049.00	
		2020SC	Invoice: 34923	80,661.80	
		1020SC	SOUTHWEST ENVIRONMENTAL		89,710.80
2/20/1	31342V	2020SC	Invoice: 34922		9,049.00
		2020SC	Invoice: 34923		80,661.80
		1020SC	SOUTHWEST ENVIRONMENTAL	89,710.80	
2/20/1	31343	2020SC	Invoice: 674760	446.26	
		2020SC	Invoice: 675081	879.06	
		1020SC	SYAR INDUSTRIES, INC		1,325.32
2/20/1	31343V	2020SC	Invoice: 674760		446.26
		2020SC	Invoice: 675081		879.06
		1020SC	SYAR INDUSTRIES, INC	1,325.32	
2/20/1	31344	2020SC	Invoice: 300286794	71.11	
		2020SC	Invoice: 200393235	40.77	
		2020SC	Invoice: 200393234	61.18	

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Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
		2020SC	Invoice: 200393236	24.67	
		2020SC	Invoice: 200393233	28.06	
		2020SC	Invoice: 200393232	51.48	
		2020SC	Invoice: 200393238		2.14
		2020SC	Invoice: 200394187	30.14	
		2020SC	Invoice: 200394188	211.25	
		2020SC	Invoice: 200394192	1,899.40	
		2020SC	Invoice: 300289330	91.72	
		2020SC	Invoice: 300288619		4.02
		2020SC	Invoice: 300288618		357.53
		2020SC	Invoice: 300665116	32.34	
		1020SC	TRACTOR SUPPLY CREDIT PLAN		2,178.43
2/20/1	31344V	2020SC	Invoice: 300286794		71.11
		2020SC	Invoice: 200393235		40.77
		2020SC	Invoice: 200393234		61.18
		2020SC	Invoice: 200393236		24.67
		2020SC	Invoice: 200393233		28.06
		2020SC	Invoice: 200393232		51.48
		2020SC	Invoice: 200393238	2.14	
		2020SC	Invoice: 200394187		30.14
		2020SC	Invoice: 200394188		211.25
		2020SC	Invoice: 200394192		1,899.40
		2020SC	Invoice: 300289330		91.72
		2020SC	Invoice: 300288619	4.02	
		2020SC	Invoice: 300288618	357.53	
		2020SC	Invoice: 300665116		32.34
		1020SC	TRACTOR SUPPLY CREDIT PLAN	2,178.43	
2/20/1	31345	2020U	Invoice: WILLIAM LIGHT	50.00	
		1020SC	WILLIAM LIGHT		50.00
2/20/1	31345V	2020U	Invoice: WILLIAM LIGHT		50.00
		1020SC	WILLIAM LIGHT	50.00	
2/20/1	31346	2020U	Invoice: ROBERT DUNCAN	50.00	
		1020SC	ROBERT DUNCAN		50.00
2/20/1	31346V	2020U	Invoice: ROBERT DUNCAN		50.00
		1020SC	ROBERT DUNCAN	50.00	
2/20/1	31347	2020SC	Invoice: 15809	3,815.88	
		1020SC	VACA VALLEY TRUCK & SPORT		3,815.88
2/20/1	31347V	2020SC	Invoice: 15809		3,815.88
		1020SC	VACA VALLEY TRUCK & SPORT	3,815.88	
2/20/1	31348	2020SC	Invoice: 33981	562.00	
		1020SC	YOLO-SOLANO AQMD		562.00
2/20/1	31348V	2020SC	Invoice: 33981		562.00
		1020SC	YOLO-SOLANO AQMD	562.00	
2/20/1	31349	2020SC	Invoice: 2018 ROUT MAINT	10,123.75	
		2020SC	Invoice: HCP PERMIT 2018	30,957.25	
		1020SC	DEPT OF FISH & WILDLIFE		41,081.00
2/20/1	31349V	2020SC	Invoice: 2018 ROUT MAINT		10,123.75
		2020SC	Invoice: HCP PERMIT 2018		30,957.25
		1020SC	DEPT OF FISH & WILDLIFE	41,081.00	
2/20/1	31350	2020SC	Invoice: 91929	869.25	
		1020SC	GHD, INC.		869.25
2/20/1	31350V	2020SC	Invoice: 91929		869.25
		1020SC	GHD, INC.	869.25	
2/20/1	31351	2020SC	Invoice: V4815701	1,715.47	
		1020SC	HOLT OF CALIFORNIA		1,715.47

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Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
2/20/1	31351V	2020SC 1020SC	Invoice: V4815701 HOLT OF CALIFORNIA	1,715.47	1,715.47
2/20/1	31352	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 7011420 Invoice: 3246639 Invoice: 2020899 Invoice: 2020900 Invoice: 2020271 Invoice: 6012925 Invoice: 3013213 Invoice: 4013165 Invoice: 3021834 HOME DEPOT CREDIT SERVICE	41.67 611.11 100.04 140.85 109.05 228.77 380.56 29.44 174.86	1,816.35
2/20/1	31352V	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 7011420 Invoice: 3246639 Invoice: 2020899 Invoice: 2020900 Invoice: 2020271 Invoice: 6012925 Invoice: 3013213 Invoice: 4013165 Invoice: 3021834 HOME DEPOT CREDIT SERVICE	41.67 611.11 100.04 140.85 109.05 228.77 380.56 29.44 174.86 1,816.35	
2/20/1	31353	2020SC 1020SC	Invoice: CL81747 INTERSTATE OIL COMPANY	691.97	691.97
2/20/1	31353V	2020SC 1020SC	Invoice: CL81747 INTERSTATE OIL COMPANY	691.97	691.97
2/20/1	31354	2020SC 2020SC 1020SC	Invoice: 63100457737 Invoice: 63100457509 LES SCHWAB TIRE CENTER	22.00 802.80	824.80
2/20/1	31354V	2020SC 2020SC 1020SC	Invoice: 63100457737 Invoice: 63100457509 LES SCHWAB TIRE CENTER	22.00 802.80 824.80	
2/20/1	31355	2020SC 1020SC	Invoice: 157895 LSA ASSOCIATES, INC.	42,887.65	42,887.65
2/20/1	31355V	2020SC 1020SC	Invoice: 157895 LSA ASSOCIATES, INC.	42,887.65	42,887.65
2/20/1	31356	2020SC 1020SC	Invoice: 33617 LUHDORFF & SCALMANINI	8,597.75	8,597.75
2/20/1	31356V	2020SC 1020SC	Invoice: 33617 LUHDORFF & SCALMANINI	8,597.75	8,597.75
2/20/1	31357	2020SC 1020SC	Invoice: 13370 MANN, URRUTIA, NELSON, CPAS	1,000.00	1,000.00
2/20/1	31357V	2020SC 1020SC	Invoice: 13370 MANN, URRUTIA, NELSON, CPAS	1,000.00	1,000.00
2/20/1	31358	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC	Invoice: 243299 Invoice: 243325 Invoice: 243360 Invoice: 985661 Invoice: 243636 Invoice: 243629 Invoice: 243630 Invoice: 243959 Invoice: 244011 Invoice: 244006 Invoice: 244370 Invoice: 986549 Invoice: 986801	44.65 14.11 1.22 95.03 13.04 18.69 18.69 106.70 96.81 64.34 9.21 174.89 26.52	

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Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
		2020SC	Invoice: 244344	10.68	
		2020SC	Invoice: 244954	31.66	
		2020SC	Invoice: 244953		18.24
		2020SC	Invoice: 244944	59.49	
		2020SC	Invoice: 244952		2.03
		2020SC	Invoice: 987546	65.32	
		1020SC	PACIFIC ACE HARDWARE		664.72
2/20/1	31358V	2020SC	Invoice: 243299		44.65
		2020SC	Invoice: 243325		14.11
		2020SC	Invoice: 243360		1.22
		2020SC	Invoice: 985661		95.03
		2020SC	Invoice: 243636		13.04
		2020SC	Invoice: 243629		18.69
		2020SC	Invoice: 243630	18.69	
		2020SC	Invoice: 243959		106.70
		2020SC	Invoice: 244011		96.81
		2020SC	Invoice: 244006	64.34	
		2020SC	Invoice: 244370		9.21
		2020SC	Invoice: 986549		174.89
		2020SC	Invoice: 986801		26.52
		2020SC	Invoice: 244344		10.68
		2020SC	Invoice: 244954		31.66
		2020SC	Invoice: 244953	18.24	
		2020SC	Invoice: 244944		59.49
		2020SC	Invoice: 244952	2.03	
		2020SC	Invoice: 987546		65.32
		1020SC	PACIFIC ACE HARDWARE	664.72	
2/20/1	31359	2020SC	Invoice: 8014	105.00	
		1020SC	REGIONAL GOVERNMENT SERVICES		105.00
2/20/1	31359V	2020SC	Invoice: 8014		105.00
		1020SC	REGIONAL GOVERNMENT SERVICES	105.00	
2/20/1	31360	2020SC	Invoice: 0006328	222.57	
		2020SC	Invoice: 0006327	14,123.51	
		1020SC	SOLANO IRRIGATION DISTRICT		14,346.08
2/20/1	31360V	2020SC	Invoice: 0006328		222.57
		2020SC	Invoice: 0006327		14,123.51
		1020SC	SOLANO IRRIGATION DISTRICT	14,346.08	
2/20/1	31361	2020SC	Invoice: 34922	9,049.00	
		2020SC	Invoice: 34923	80,661.80	
		1020SC	SOUTHWEST ENVIRONMENTAL		89,710.80
2/20/1	31361V	2020SC	Invoice: 34922		9,049.00
		2020SC	Invoice: 34923		80,661.80
		1020SC	SOUTHWEST ENVIRONMENTAL	89,710.80	
2/20/1	31362	2020SC	Invoice: 674760	446.26	
		2020SC	Invoice: 675081	879.06	
		1020SC	SYAR INDUSTRIES, INC		1,325.32
2/20/1	31362V	2020SC	Invoice: 674760		446.26
		2020SC	Invoice: 675081		879.06
		1020SC	SYAR INDUSTRIES, INC	1,325.32	
2/20/1	31363	2020SC	Invoice: 300286794	71.11	
		2020SC	Invoice: 200393235	40.77	
		2020SC	Invoice: 200393234	61.18	
		2020SC	Invoice: 200393236	24.67	
		2020SC	Invoice: 200393233	28.06	
		2020SC	Invoice: 200393232	51.48	
		2020SC	Invoice: 200393238		2.14
		2020SC	Invoice: 200394187	30.14	
		2020SC	Invoice: 200394188	211.25	

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Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
		2020SC	Invoice: 200394192	1,899.40	
		2020SC	Invoice: 300289330	91.72	
		2020SC	Invoice: 300288619		4.02
		2020SC	Invoice: 300665116	32.34	
		1020SC	TRACTOR SUPPLY CREDIT PLAN		2,535.96
2/20/1	31363V	2020SC	Invoice: 300286794		71.11
		2020SC	Invoice: 200393235		40.77
		2020SC	Invoice: 200393234		61.18
		2020SC	Invoice: 200393236		24.67
		2020SC	Invoice: 200393233		28.06
		2020SC	Invoice: 200393232		51.48
		2020SC	Invoice: 200393238	2.14	
		2020SC	Invoice: 200394187		30.14
		2020SC	Invoice: 200394188		211.25
		2020SC	Invoice: 200394192		1,899.40
		2020SC	Invoice: 300289330		91.72
		2020SC	Invoice: 300288619	4.02	
		2020SC	Invoice: 300665116		32.34
		1020SC	TRACTOR SUPPLY CREDIT PLAN	2,535.96	
2/20/1	31364	2020U	Invoice: WILLIAM LIGHT	50.00	
		1020SC	WILLIAM LIGHT		50.00
2/20/1	31364V	2020U	Invoice: WILLIAM LIGHT		50.00
		1020SC	WILLIAM LIGHT	50.00	
2/20/1	31365	2020U	Invoice: ROBERT DUNCAN	50.00	
		1020SC	ROBERT DUNCAN		50.00
2/20/1	31365V	2020U	Invoice: ROBERT DUNCAN		50.00
		1020SC	ROBERT DUNCAN	50.00	
2/20/1	31366	2020SC	Invoice: 15809	3,815.88	
		1020SC	VACA VALLEY TRUCK & SPORT		3,815.88
2/20/1	31366V	2020SC	Invoice: 15809		3,815.88
		1020SC	VACA VALLEY TRUCK & SPORT	3,815.88	
2/20/1	31367	2020SC	Invoice: 33981	562.00	
		1020SC	YOLO-SOLANO AQMD		562.00
2/20/1	31367V	2020SC	Invoice: 33981		562.00
		1020SC	YOLO-SOLANO AQMD	562.00	
2/20/1	31368	2020SC	Invoice: 2018 ROUT MAINT	10,123.75	
		2020SC	Invoice: HCP PERMIT 2018	30,957.25	
		1020SC	DEPT OF FISH & WILDLIFE		41,081.00
2/20/1	31369	2020SC	Invoice: 91929	869.25	
		1020SC	GHD, INC.		869.25
2/20/1	31370	2020SC	Invoice: V4815701	1,715.47	
		1020SC	HOLT OF CALIFORNIA		1,715.47
2/20/1	31371	2020SC	Invoice: 7011420	41.67	
		2020SC	Invoice: 3246639	611.11	
		2020SC	Invoice: 2020900	140.85	
		2020SC	Invoice: 2020899	100.04	
		2020SC	Invoice: 2020271	109.05	
		2020SC	Invoice: 6012925	228.77	
		2020SC	Invoice: 3013213	380.56	
		2020SC	Invoice: 4013165	29.44	
		2020SC	Invoice: 3021834	174.86	
		1020SC	HOME DEPOT CREDIT SERVICE		1,816.35
2/20/1	31372	2020SC	Invoice: CL81747	691.97	
		1020SC	INTERSTATE OIL COMPANY		691.97

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Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
2/20/1	31373	2020SC	Invoice: 63100457737	22.00	
		2020SC	Invoice: 63100457509	802.80	
		1020SC	LES SCHWAB TIRE CENTER		824.80
2/20/1	31374	2020SC	Invoice: 157895	42,887.65	
		1020SC	LSA ASSOCIATES, INC.		42,887.65
2/20/1	31375	2020SC	Invoice: 33617	8,597.75	
		1020SC	LUHDORFF & SCALMANINI		8,597.75
2/20/1	31376	2020SC	Invoice: 13370	1,000.00	
		1020SC	MANN, URRUTIA, NELSON, CPAS		1,000.00
2/20/1	31377	2020SC	Invoice: FEB 2018 BOD MTG	100.00	
		1020SC	MITCH MASHBURN		100.00
2/20/1	31378	2020SC	Invoice: 243299	44.65	
		2020SC	Invoice: 243325	14.11	
		2020SC	Invoice: 243360	1.22	
		2020SC	Invoice: 985661	95.03	
		2020SC	Invoice: 243629	18.69	
		2020SC	Invoice: 243636	13.04	
		2020SC	Invoice: 243630		18.69
		2020SC	Invoice: 243959	106.70	
		2020SC	Invoice: 244011	96.81	
		2020SC	Invoice: 244006		64.34
		2020SC	Invoice: 244370	9.21	
		2020SC	Invoice: 986549	174.89	
		2020SC	Invoice: 986801	26.52	
		2020SC	Invoice: 244344	10.68	
		2020SC	Invoice: 244954	31.66	
		2020SC	Invoice: 244952		2.03
		2020SC	Invoice: 244953		18.24
		2020SC	Invoice: 244944	59.49	
		2020SC	Invoice: 987546	65.32	
		1020SC	PACIFIC ACE HARDWARE		664.72
2/20/1	31379	2020SC	Invoice: 8014	105.00	
		1020SC	REGIONAL GOVERNMENT SERVICES		105.00
2/20/1	31380	2020SC	Invoice: 0006328	222.57	
		2020SC	Invoice: 0006327	14,123.51	
		1020SC	SOLANO IRRIGATION DISTRICT		14,346.08
2/20/1	31381	2020SC	Invoice: 34922	9,049.00	
		2020SC	Invoice: 34923	80,661.80	
		1020SC	SOUTHWEST ENVIRONMENTAL		89,710.80
2/20/1	31382	2020SC	Invoice: 674760	446.26	
		2020SC	Invoice: 675081	879.06	
		1020SC	SYAR INDUSTRIES, INC		1,325.32
2/20/1	31383	2020SC	Invoice: 300286794	71.11	
		2020SC	Invoice: 200393236	24.67	
		2020SC	Invoice: 200393235	40.77	
		2020SC	Invoice: 200393232	51.48	
		2020SC	Invoice: 200393233	28.06	
		2020SC	Invoice: 200393234	61.18	
		2020SC	Invoice: 200393238		2.14
		2020SC	Invoice: 200394188	211.25	
		2020SC	Invoice: 200394192	1,899.40	
		2020SC	Invoice: 200394187	30.14	
		2020SC	Invoice: 300289330	91.72	
		2020SC	Invoice: 300288618		357.53
		2020SC	Invoice: 300288619		4.02
		2020SC	Invoice: 300665116	32.34	
		1020SC	TRACTOR SUPPLY CREDIT PLAN		2,178.43
2/20/1	31384	2020U	Invoice: WILLIAM LIGHT	50.00	

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Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
		1020SC	WILLIAM LIGHT		50.00
2/20/1	31385	2020U 1020SC	Invoice: ROBERT DUNCAN ROBERT DUNCAN	50.00	50.00
2/20/1	31386	2020SC 1020SC	Invoice: 15809 VACA VALLEY TRUCK & SPORT	3,815.88	3,815.88
2/20/1	31387	2020SC 1020SC	Invoice: 33981 YOLO-SOLANO AQMD	562.00	562.00
2/22/1	31388	2020SC 1020SC	Invoice: PROP84 RD2 Q11 ALAMEDA COUNTY WATER DISTRICT	4,343.85	4,343.85
2/22/1	31389	2020SC 1020SC	Invoice: 71429 ADVANCED TELEMETRY SYSTEMS	29,540.00	29,540.00
2/22/1	31390	2020SC 2020SC 1020SC	Invoice: 000010940837 Invoice: 000010940882 CALNET3	253.48 164.29	417.77
2/22/1	31391	2020SC 1020SC	Invoice: 17418 CENTRAL VALLEY EQUIPMENT REPAIR	426.26	426.26
2/22/1	31392	2020SC 2020SC 1020SC	Invoice: 56712 Invoice: 56713 DIXON HARDWARE & LUMBER	250.10 89.05	339.15
2/22/1	31393	2020SC 1020SC	Invoice: 4648895A DLT SOLUTIONS, LLC	2,045.18	2,045.18
2/22/1	31394	2020SC 1020SC	Invoice: 9695991761 GRAINGER	197.03	197.03
2/22/1	31395	2020SC 1020SC	Invoice: 1866 J.T. MARTIN	2,100.00	2,100.00
2/22/1	31396	2020SC 1020SC	Invoice: 66492 NORMANDEAU ASSOCIATES, INC.	2,016.00	2,016.00
2/22/1	31397	2020SC 1020SC	Invoice: 1/9/18-2/7/18 PACIFIC GAS & ELECTRIC CO,	960.68	960.68
2/22/1	31398	2020SC 1020SC	Invoice: 184857 SHELDON	906.37	906.37
2/22/1	31399	2020SC 2020SC 1020SC	Invoice: 0006331 Invoice: 0006332 SOLANO IRRIGATION DISTRICT	112,179.77 49,585.54	161,765.31
2/22/1	31399a	1020SC	VOID		
2/22/1	31400	2020SC 1020SC	Invoice: PROP84 RD2 Q11 SONOMA COUNTY WATER AGENCY	8,292.70	8,292.70
2/22/1	31401	2020SC 1020SC	Invoice: PROP84 RD2 SOLMWL#11 SONOMA RESOURCE CONSERVATION DISTRICT	20,308.90	20,308.90
2/22/1	31402	2020SC 1020SC	Invoice: 006492990046 MAR 201 STANDARD INSURANCE COMPANY	1,490.77	1,490.77
2/22/1	31403	2020SC 1020SC	Invoice: 20389 SUMMERS ENGINEERING, INC.	2,023.33	2,023.33

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Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
2/22/1	31404	2020SC 1020SC	Invoice: 008 THINKING GREEN CONSULTANTS	888.31	888.31
2/22/1	31405	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 12128137 Invoice: 12128648 Invoice: 12128649 Invoice: 12129030 Invoice: 12129031 Invoice: 12129175 THE TREMONT GROUP, INC.	240.94 180.57 384.05 270.01 129.95 36.47	1,241.99
2/22/1	31406	2020SC 1020SC	Invoice: 368 WILSON PUBLIC AFFAIRS	3,500.00	3,500.00
2/22/1	31407	2020SC 1020SC	Invoice: 115292 WOOD RODGERS, INC.	26,836.84	26,836.84
2/22/1	31408	2020SC 1020SC	Invoice: PROP84 RD2 Q11 ZONE 7 WATER AGENCY	5,149.07	5,149.07
2/26/1	31409	2020SC 1020SC	Invoice: FCAC FEB 2018 RONALD CAMPBELL	32.49	32.49
2/26/1	31410	2020SC 1020SC	Invoice: 5447 CHAVEZ TRUCKING	1,187.50	1,187.50
2/26/1	31411	2020SC 1020SC	Invoice: FCAC FEB 2018 TERRENCE CONNOLLY	25.00	25.00
2/26/1	31412	2020U 1020SC	Invoice: FCAC FEB 2018 SHAWN CUNNINGHAM	25.00	25.00
2/26/1	31413	2020SC 2020SC 2020SC 1020SC	Invoice: 18-180-V JAN 2018 Invoice: 18-026-T MAR 2018 Invoice: 18-024-O MAR 2018 DEPARTMENT OF WATER RESOURCES	29,889.00 448,563.00 592.00	479,044.00
2/26/1	31414	2020SC 1020SC	Invoice: V46446041 HOLT OF CALIFORNIA	834.00	834.00
2/26/1	31415	2020SC 1020SC	Invoice: 72846 INTEGRATED ENVIRONMENTAL RESTORATION	5,075.00	5,075.00
2/26/1	31416	2020SC 1020SC	Invoice: FCAC FEB 2018 CHARLES KARNOPP	33.56	33.56
2/26/1	31417	2020SC 1020SC	Invoice: 115728 METER GROUP, INC. USA	519.28	519.28
2/26/1	31418	2020SC 1020SC	Invoice: 161754 M-FILES INC	3,549.30	3,549.30
2/26/1	31419	2020SC 1020SC	Invoice: FCAC FEB 2018 TERRY RIDDLE	39.66	39.66
2/26/1	31420	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 1994342451 Invoice: 1999702811 Invoice: 2001515421 Invoice: 2006397181 Invoice: 2009180781 Invoice: 2013672831 Invoice: 2013667641 Invoice: 2013799751 Invoice: 2014741131 STAPLES	247.53 365.91 46.68 111.38 39.41 71.04 29.04 43.03	706.49
2/26/1	31421	2020SC 2020SC 1020SC	Invoice: 96463 Invoice: 98711 STERLING MAY CO.	20.00 197.62	217.62

SOLANO COUNTY WATER AGENCY
Cash Disbursements Journal
For the Period From Feb 1, 2018 to Feb 28, 2018

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
2/26/1	31422	2020SC 1020SC	Invoice: LPCCC PROP 1-2018-01 STREAMWISE	5,250.00	5,250.00
2/26/1	31423	2020SC 1020SC	Invoice: 674596 SYAR INDUSTRIES, INC	448.82	448.82
2/26/1	31424	2020SC 1020SC	Invoice: KATHLEEN DUKE KATHLEEN DUKE	900.00	900.00
2/26/1	31425	2020SC 1020SC	Invoice: SHIRLEY JENSEN SHIRLEY JENSEN	50.00	50.00
2/26/1	31426	2020SC 1020SC	Invoice: BARBARA QUICK BARBARA QUICK	552.19	552.19
2/26/1	31427	2020SC 1020SC	Invoice: CHRISTINE THEBERGE CHRISTINE THEBERGE	472.00	472.00
2/26/1	31428	2020SC 1020SC	Invoice: 2018 HCP CONF ULATIS COMMUNITY CENTER	1,446.37	1,446.37
2/26/1	31429	2020SC 2020SC 1020SC	Invoice: 95358 Invoice: 95353 GHD, INC.	8,080.37 3,509.25	11,589.62
2/26/1	31430	2020SC 1020SC	Invoice: 66454 NORMANDEAU ASSOCIATES, INC.	2,646.00	2,646.00
2/26/1	31431	2020SC 2020SC 1020SC	Invoice: 154642 Invoice: 154709 S&J ADVERTISING, INC.	830.00 379.00	1,209.00
2/26/1	31432	2020SC 1020SC	Invoice: 8003 ZUNZUN	3,800.00	3,800.00
2/15/1	5000014	2023AC 1020SC	FSA REIMBURSEMENT 2017 PATE, THOMAS	1,066.92	1,066.92
2/11/1	ASHLEY JAN 2018	6210AC 6210AC 6210AC 6040AC 6360AC 6040AC 6300AC 6040AC 6040AC 6040AC 6040AC 6040AC 6210AC 6210AC 6040AC 6210AC 1020SC	PURE GRAIN BAKERY - BOARD MEETING FOOD NAPOLI PIZZA - BOARD MTG FOOD WALMART - COOKIES FOR BOARD X STAMPER - NAMEPLATE FOR PATRICK LEATHERS ABE BOOKS - BOOK FOR CLASS NAPOLI PIZZA - HCP FOOD AMAZON - CELL PHONE HOLDER FOR PRIUS X STAMPER - ADDRESS STAMP REMOTELINK - CONF CALL REMOTELINK - CONF CALL NUGGET - BAGELS FOR ERGO TRAINING REMOTELINK - CONF CALL PURE GRAIN BAKERY - BOARD MEETING FOOD NAPOLI PIZZA - BOARD MTG FOOD REMOTELINK - CONF CALL WALMART - BOARD MTG COOKIES BANK OF THE WEST	43.50 105.55 8.10 18.71 23.92 43.06 19.91 64.24 8.84 37.07 18.00 43.88 43.50 92.96 33.42 10.00	614.66
2/25/1	BARICH JAN 2018	6310AC 1020SC	CHEVRON - FUEL BANK OF THE WEST	30.41	30.41

SOLANO COUNTY WATER AGENCY
Cash Disbursements Journal
For the Period From Feb 1, 2018 to Feb 28, 2018

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Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
2/25/1	CUETARA JAN 2018	6300AC	SPEEDEE OIL CHANGE - SERVICE	91.03	
		6310AC	VACAVILLE 76 - FUEL	75.00	
		6144AC	LOWES - SUPPLIES	65.52	
		1020SC	BANK OF THE WEST		231.55
2/1/18	EFT	2020SC	Invoice: PPE 1.27.18	8,264.91	
		1020SC	CALPERS		8,264.91
2/1/18	EFT	2020SC	Invoice: SIP PPE 1.27.18	4,738.61	
		1020SC	CALPERS		4,738.61
2/1/18	EFT	2020SC	Invoice: PEPRA PPE 1.27.18	1,344.03	
		1020SC	CALPERS		1,344.03
2/1/18	EFT	2020SC	Invoice: HEALTH FEB 2018	15,519.88	
		1020SC	CALPERS		15,519.88
2/2/18	EFT	2020SC	Invoice: 2018013101	195.85	
		1020SC	PAYCHEX, INC.		195.85
2/16/1	EFT	6111AC	FSA PARTICIPANT FEE FEB 2018	115.75	
		1020SC	PAYCHEX, INC.		115.75
2/10/1	EFT	2024AC	EMPLOYEE LIABILITIES PPE 2.10.18	11,697.77	
		6012AC	EMPLOYER LIABILITIES PPE 2.10.18	2,132.66	
		1020SC	PAYROLL TAXES		13,830.43
2/16/1	EFT	2020SC	Invoice: 2018021401	206.65	
		1020SC	PAYCHEX, INC.		206.65
2/15/1	EFT	2020SC	Invoice: PPE 2.10.18	8,264.91	
		1020SC	CALPERS		8,264.91
2/15/1	EFT	2020SC	Invoice: PEPRA PPE 2.10.18	1,344.03	
		1020SC	CALPERS		1,344.03
2/15/1	EFT	2020SC	Invoice: SIP PPE 2.10.18	4,738.61	
		1020SC	CALPERS		4,738.61
2/24/1	EFT	2024AC	EMPLOYEE LIABILITIES PPE 2.24.18	11,794.92	
		6012AC	EMPLOYER LIABILITIES PPE 2.24.18	2,118.76	
		1020SC	PAYROLL TAXES		13,913.68
2/1/18	FEHRENKAMP DEC 2017	6360AC	SAGE SOFTWARE - LEARNING SUBSCRIPTION	49.00	
		1020SC	BANK OF THE WEST		49.00
2/25/1	FLORENDO JAN 2018	6551AC	AWWA.ORG - WATER PLANNING	140.50	
		6551AC	360 WEB SECURITY	50.00	
		1020SC	BANK OF THE WEST		190.50
2/25/1	FOWLER JAN 2018	6199SC	BERRYESSA SPORTING GOODS - FUEL	100.00	
		6199SC	BERRYESSA SPORTING GOODS - FUEL	100.00	
		6199SC	BATTERIES PLUS - BATTERY	51.04	
		1020SC	BANK OF THE WEST		251.04
2/25/1	JONES JAN 2018	6195SC	WINDMILL FEED - NATIVE GRASS	429.00	
		6042AC	BOOT BARN - YEL BOMBER	44.70	
		6300AC	PACIFIC AUTO SALVAGE - FORD FRONT DOOR	452.55	
		6310AC	SHELL OIL - FUEL	30.00	
		6183SC	MATHSESON - SUPPLIES	40.54	
		6183SC	YOLO COUNTY LANDFILL - DEBRIS	20.00	

SOLANO COUNTY WATER AGENCY
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Date	Check #	Account ID	Line Description	Debit Amou	Credit Amou
			DEBRIS		
		6199SC	STAPLES - SUPPLIES	43.02	
		6230SC	STAPLES - SUPPLIES	136.40	
		1020SC	BANK OF THE WEST		1,196.21
2/25/1	LEE JAN 2018	6330AC	SOUTHWEST AIRLINES - AIR TRAVEL	127.97	
		6360AC	LAW SEMINARS INTERNATIONAL - SUSTAINABLE GROUNDWATER	670.00	
		6140AC	ADOBE SYSTEMS - RENEWAL	49.99	
		1020SC	BANK OF THE WEST		847.96
2/25/1	MAROVICH JAN 2018	6199SC	DELTA - AIRLINE FOR NIC OLLE HERR	481.50	
		6199SC	TAMARISKCOALITION - CONF	310.00	
		6199SC	TRAVEL INSURANCE	31.30	
		6199SC	PUTAH CREEK CAFE - BREAKFAST WITH MARK GRISMER	30.47	
		6199SC	ADOBE SYSTEMS - SOFTWARE	49.99	
		1020SC	BANK OF THE WEST		903.26
2/1/18	PASCUAL DEC 2017	6230SC	PACIFIC ACE - SUPPLIES	20.37	
		6310AC	CHEVRON - FUEL	47.00	
		6310AC	CHEVRON - FUEL	59.37	
		6230SC	PACIFIC ACE - SUPPLIES	96.85	
		6360AC	UCD UNEX STUDENT SERV-GIS for Watershed Analysis	1,225.00	
		1020SC	BANK OF THE WEST		1,448.59
2/25/1	PATE JAN 2018	6330AC	9TH STREET PARKING	20.00	
		6360AC	ABAG - LEG TRAINING	150.00	
		6360AC	PAYPAL - CA WATER AND ENVIRONMENTAL FORUM	550.00	
		6360AC	ASSOC OF CA - IEP WORKSHOP	245.00	
		6330AC	BLUE PRYNT REST - SWC METGS	24.36	
		6330AC	BEST WESTERN - SWC MEETINGS	132.45	
		1020SC	BANK OF THE WEST		1,121.81
2/25/1	RABIDOUX JAN 2018	6360AC	LORMAN - EDUCATION PROGRAM	149.50	
		6330AC	CITY OF SAC PARKING	13.50	
		6330AC	CITY OF SAC PARKING	9.00	
		1020SC	BANK OF THE WEST		172.00
2/25/1	SANFORD JAN 2018	6330AC	CITY OF SAC PARKING	20.00	
		6330AC	CITY OF SAC PARKING	10.50	
		1020SC	BANK OF THE WEST		30.50
2/25/1	SNYDER JAN 2018	6300AC	AGILIS LINXUP - GPS TRACKER	197.71	
		6040AC	STAPLES - SUPPLIES	64.56	
		6300AC	ONESTEPGPS - FLEET TRACKING BUNDLE	191.60	
		1020SC	BANK OF THE WEST		453.87
2/25/1	WILLINGMYRE JAN 2018	6040AC	AMAZON - BUSINESS PORTFOLIAO	41.92	
		6360AC	INTERNATIONAL PUBLIC - HR COURSES	999.00	
		2025SC	TAX ON AMAZON		2.97
		6360AC	AMAZON - HR TEXT BOOK	234.62	
		2025SC	TAX ON AMAZON - TEXT BOOK		16.62
		1020SC	BANK OF THE WEST		1,255.95
Total				3,249,947.36	3,249,947.36

**ACTION OF
SOLANO COUNTY WATER AGENCY**

DATE: March 8, 2018

SUBJECT: Contract amendment with Solano Land Trust for development of habitat mitigation credits on Solano Land Trust property

RECOMMENDATION:

Authorize General Manager execute Contract Amendment # 1 with Solano Land Trust (SLT) for development of habitat mitigation credits on Solano Land Trust property.

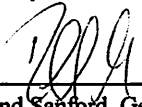
FINANCIAL IMPACT:

The amendment to the agreement is \$25,000. Sufficient funding is available in the Water Agency's FY 2017-2018 budget.

BACKGROUND:

The Solano Land Trust owns ranches in Eastern Solano County (King-Swett, Vallejo-Swett, and Swett) that provide open space and public access, as well as habitat for a number of special status species. Two of these species, California Red-legged frog and Callippe silverspot butterfly, are addressed ("Covered Species") in the Solano Habitat Conservation Plan (Solano HCP). – a multi-species conservation plan the Water Agency is required to implement pursuant to the 1999 Solano Project Water Supply contract between the Water Agency and the U.S. Bureau of Reclamation.

Pursuant to the Solano HCP, new development in Fairfield and Vallejo could be required to mitigate for impacts to California Red-legged frog and Callippe silverspot butterfly. There are currently no commercial mitigation banks selling credits for these species and acquiring suitable properties for the specific purpose of mitigating impacts to the California Red-legged frog or Callippe silverspot butterfly is difficult – relatively few properties within the County satisfy the necessary criteria.

Recommended: 
Roland Sanford, General Manager

<input type="checkbox"/> Approved as recommended	<input type="checkbox"/> Other (see below)	<input checked="" type="checkbox"/> Continued on next page
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Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on March 8, 2018 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

Water Agency and SLT staff has identified opportunities to develop California Red-legged frog and Callippe silverspot butterfly mitigation credits on SLT properties and have held preliminary discussions with State and Federal wildlife agencies (State and Federal wildlife agency approval is needed to validate any mitigation credits developed as a part of this project). Engaging State and Federal wildlife agency representatives is proving to be more time consuming than anticipated. Additional funds are needed to cover the SLT staff time needed to prepare and participate in these meetings.

RELEVANCE TO 2016-2025 SCWA STRATEGIC PLAN:

The Water Agency's participation in the development of the HCP is consistent with Goal # 7 of the 2016-2025 Strategic Plan (*Natural Resource Stewardship: Develop comprehensive approaches to the stewardship of natural resources*); Objective A (*Implement the Solano Multi-species Habitat Conservation Plan*).

SOLANO COUNTY WATER AGENCY

AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES

AMENDMENT NUMBER: 1

CONTRACTOR: Solano Land Trust

EFFECTIVE DATE: March 9, 2018

PROJECT: Mitigation Project Development

DESCRIPTION OF AMENDMENT:

1. Extend time of performance until June 30, 2020.
2. Increase total contract amount by \$25,000, from \$25,000 to \$50,000.

SIGNATURES:

Solano County Water Agency,
a Public Agency

Solano Land Trust,

By: _____
Roland Sanford
General Manager

By: _____
Nicole Braddock,
Executive Director



January 12, 2015

Mr. Chris Lee
Principal Water Resources Specialist
Solano County Water Agency
810 Vaca Valley Parkway, Suite 203
Vacaville, CA 95688

Board Members

Officers

Linda Seifert
President

Carole Paterson
Vice President

Jeff Dittmer
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Ian Anderson
Immediate Past President

Michael Fortney
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Directors

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Jim Campbell
Sue Frost
Elizabeth Fry
Albert Lavezzo
Steve Pressley
Gale D. Spears

Re: Letter Agreement for Mitigation Project Development for Special Status Species
Habitat Conservation and Restoration at King and Swett Ranches

Dear Chris:

Thank you for asking Solano Land Trust (SLT) to assist you in satisfying mitigation requirements for protecting and restoring special status species habitats and vegetation communities at our King and Swett Ranches in western Solano County. SLT understands that is the desire of the Solano County Water Agency (SCWA) and Pacific Gas and Electric Company (PG&E) to utilize existing and future mitigation rights/credits and opportunities at these ranches in Solano County in partial fulfillment of mitigation opportunities required by the Solano County Multispecies Habitat Conservation Plan ("Solano HCP") and the PG&E Bay Area Operation and Maintenance Habitat Conservation Plan ("PG&E HCP").

This letter agreement ("Agreement") sets forth the agreement between SLT and SCWA (which will act as the lead mitigation "Project Proponent" for this agreement) regarding the development and potential execution of a mitigation project to provide habitat mitigation and conservation (Mitigation Needs) at SLT's King and Swett Ranches for various covered species and their habitats addressed in the Solano and PG&E HCPs (Project or Mitigation Project).

The Mitigation project will entail the transfer of mitigation "credits" (as acres of habitat) to SCWA/PG&E to be protected by a conservation easement (to be held by SCWA) pursuant to the stay-ahead provisions of the Solano HCP and the PG&E HCP. All restoration and conservation activities on SLT's King and Swett Ranches will be coordinated through approved Management Plans. It is expressly recognized that SLT



maintains public access to these properties pursuant to SLT's public access obligations and policies (including a Board approved public access plan) and conditions required under the approved Management Plans and conservation easement.

SLT has a three-step process that involves our staff, Board of Directors, and board committees in the decision-making process to accept mitigation projects:

1. **Screening (\$5,000).** SLT is charging its standard \$5,000 non-refundable screening fee to cover project screening. This amount is due now.

SLT provided its Project Committee with information about the Project's scope and the conformation with our mitigation policies. SLT staff will request the Committee's approval to move forward with the Project Development phase on **January 23, 2015**. The official start date for the Project Development work, as further described below, shall be the date of approval by SLT's project committee.

2. **Project Development (\$20,000).** SLT anticipates that the project development will involve significant staff resources for field visits, documentation, assistance in developing and reviewing management plans and funding requirements meetings and contract administration. SLT requires a \$20,000 retainer to develop a draft Mitigation Agreement and draft Conservation easement, and associated documents subject to SLT Board of Director's approval. This will cover SLT staff costs, consultant and legal expenses.

SLT's Project Manager Sue Wickham will serve as SLT's overall project lead and as part of the project management team. SLT will provide a budget to Project Proponent that will include, but may not be limited to, the following payments (collectively, the "Contract Funds") (terms and fees will be negotiated by SLT and SCWA at such a time as when the Mitigation Needs project is approved by all parties to proceed to the implementation phase) : (1) a series of payments to cover Conservation Easement Costs ("Service Payments"); (2) a one-time fee to fund perpetual monitoring and maintenance of the project ("Endowment"); (3) a one-time fee to compensate SLT for use of its land for the Project Proponent's purpose ("Mitigation Project Fee"); and (4) a one-time fee to defray costs associated with defending any challenges to SLT's title or use of SLT's King/Swett Ranches for this purpose ("Legal Defense Fee").

3. **Acceptance and Execution.** SLT and the Project Proponent will execute the Mitigation Agreement and Conservation Easement once SLT receives formal approval of the Project by its Board of Directors and written assurances that the Project Proponent and Permitting Agency are satisfied with the location, scope, and budget of the Project. The Mitigation Fees, Service Payments, Legal Defense Fee and Endowment are due to SLT upon execution of the Mitigation Agreement and before project construction begins. Scheduling of Service Payments will be negotiated prior to approval by SLT's Board of Directors.

SLT has the sole discretion to determine whether or not to undertake the Project after the Project Development process. SLT will work diligently and in good faith to complete the tasks outlined above. By agreeing to undertake this work, however, SLT does not guarantee that it will ultimately accept the Mitigation Project. In addition, SLT's participation in this Mitigation Project does not constitute SLT's endorsement of SCWA or its activities.

Project Proponent agrees to pay SLT all incurred costs associated with this Project from its initiation on January 23, 2015, even if the Mitigation Project is not approved by the Permitting Agency and/or SLT. Costs include SLT's staff time, direct expenses (e.g., travel costs), and professional services that SLT may employ (e.g., legal services, biological consultants). Either party may terminate this agreement with seven days prior notice for convenience or cause. In the event the Project Proponent withdraws its request that SLT develop the Project, the Project Proponent will be responsible for all of SLT's costs associated with this Project incurred up until the date of such withdrawal. SLT will bill for these costs against the retainer described herein. The schedule of SLT's rates is attached.

In order to proceed, the Project Proponent must deposit with SLT the screening fee in the amount of Five Thousand Dollars (\$5,000) and the initial retainer in the amount of Twenty Thousand Dollars (\$20,000.00). The retainer is non-refundable except to the extent that it exceeds the Project Proponent's financial obligations to SLT under this Agreement. For example, if SLT completes the work for less than \$20,000.00, any balance will be returned to the Project Proponent. Alternatively, if, during the process, the balance in the retainer account falls below \$5000.00, SLT may require that the Project Proponent provide additional funds before continuing to work on the Project. Upon the Project Proponent's request, SLT will provide an accounting of the staff time and other expenses incurred and charged against the retainer.

If you have questions regarding this project, please contact Sue Wickham at 707-432-0150 ext. 207. We look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Nicole Byrd". The signature is fluid and cursive, with the first name "Nicole" written in a larger, more prominent script than the last name "Byrd".

Nicole Byrd
Executive Director

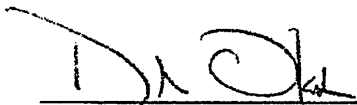
[Project Proponent acknowledgement follows on next page.]

ACKNOWLEDGED AND AGREED:

By its signature below, the SOLANO COUNTY WATER AGENCY agrees to the terms of this letter agreement. Enclosed is the retainer check in the amount of Twenty Thousand Dollars (\$20,000.00) and the screening fee check in the amount of Five Thousand Dollars (\$5,000) made payable to Solano Land Trust.

By:

Mr. David Okita
General Manager
Solano County Water Agency
810 Vaca Valley Parkway, Suite 203
Vacaville, CA 95688



Signature

2/17/18

date

**SOLANO LAND TRUST
MITIGATION FEE STRUCTURE AND TERMS**

Position	Hourly Rates*
Executive Director	\$200.00
Stewardship Director	\$200.00
Project Manager	\$150.00
Project Analyst	100.00
Field Steward	\$80.00
Land Steward	\$100.00
Project Accounting and Office Staff	\$80.00

*Rates applicable through June 30, 2015; increasing by 5% annually thereafter

Project Related Expenses

All project-related expenses—such as consultants and contractors, materials and supplies, agency fees, travel, subsistence, printing, telephone calls, postage, delivery, and shipping charges—will be billed by Solano Land Trust (SLT) at cost plus 20% to cover overhead and administration.

Agreement Terms

For project evaluation and development, SLT will bill staff time and project-related expenses against the retainer (\$20,000) supplied by the mitigation project proponent. If the services provided by SLT are completed for less than the \$20,000 retainer, the balance will be returned to the proponent or applied toward implementation of the accepted mitigation project. However, if during the project the balance in the retainer account falls below \$5,000, SLT may require the project proponent to pay an additional retainer to restore the retainer account to \$20,000. Upon request, SLT will provide an accounting of the staff time and other expenses incurred and charged against the retainer.

Should the mitigation project be accepted by the Solano Land Trust Board of Directors, a Mitigation Agreement will be prepared and signed by the project proponent and SLT. A template of this Mitigation Agreement is available.

Fees, Payments and Endowments

Should the mitigation project be accepted by the SLT's Board of Directors, the following fees may apply:

Mitigation Fees

- Legal Defense Fee. For each mitigation project, SLT requires a \$5,000 contribution to SLT's legal defense fund for future legal defense of the

mitigation area. These funds will be pooled with other easement defense funds which are managed by SLT's Board.

- **Mitigation Project Fee.** If the project requires use of SLT's property and requires additional restrictions to be placed on that property, SLT, at its discretion, may require a Mitigation Project Fee calculated based on 10% of the total project cost including the endowment. A higher percentage may be used depending on the restrictions placed on the property. This fee will be managed by SLT's Board.

Service Payments

- Service payments to implement the project. Service payments are project costs that will be based on the fee schedule and terms above as well as on contractor and consultant estimates if needed. Service payments must cover all project costs for implementation and will be managed in a restricted account for this purpose.

Endowments

- An endowment may be required to compensate SLT for costs associated with in-perpetuity tasks and/or special land protections. Endowments can be calculated based on the actual cost of the proposed activity, such as monitoring or maintenance, or based on recurring in-perpetuity capital costs. In some cases SLT is required to provide in-perpetuity protection of the mitigation site or property in general without specific tasks. The project contract will describe how earnings may be spent from these restricted endowment funds.
- The total endowment, including earnings and growth, needs to cover costs for annual maintenance of the project and capital costs for the project. SLT may split the endowment into a maintenance endowment and a capital endowment. Maintenance endowment drawdowns should cover project obligations, including a cost-of-living allowance at 5% in accordance with SLT's investment policy. Endowment funds will be non-wasting and will be calculated and managed in accordance with SLT investment policies.

Federal Tax ID Number: 94-3015363

**ACTION OF
SOLANO COUNTY WATER AGENCY**

DATE: March 8, 2017

SUBJECT: Contract Amendment with Regional Government Services for Human Resources Consulting Services in FY 2017-2018

RECOMMENDATION:

Authorize General Manager to execute contract amendment # 2 with Regional Government Services for human resources consulting services.

FINANCIAL IMPACT:

Increase total contract amount by \$15,000, from \$30,000 to \$45,000 to complete the 2017-2018 fiscal year. There are sufficient monies in the current 2017-18 fiscal year budget to support the proposed amendment.

BACKGROUND:

In March 2017 the Water Agency requested proposals from thirteen human resources (HR) firms for ongoing HR consulting services. The Water Agency frequently needs HR services, but not to the degree that would warrant hiring of a permanent HR staff member. Staff selected Regional Government Services (RGS) and an initial \$20,000 contract was signed, followed by a \$10,000 contract amendment in November 2017 (Amendment #1). To date RGS has reviewed the Water Agency's HR documents, created an HR work plan, provided guidance with regard to medical leave, and addressed a variety of staff's HR questions. Staff anticipates an ongoing periodic need for HR consulting services and is recommending the Water Agency continue to retain RGS for said services.

Recommended: 
Roland Sanford, General Manager

☐

Approved as
recommended

☐

Other
(see below)

☒

Continued on
next page

Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on March 8, 2018 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

RELEVANCE TO 2016-2025 SCWA STRATEGIC PLAN:

Human Resources management is consistent with Goal 10 (*Funding and Staffing*), Objective C (*provide necessary and sufficient staffing and resources to maintain program activities and to archive the goals and objectives of strategic plan priorities*), Strategy 4 (*provide appropriate resources and incentives to staff to promote retention and longevity of SCWA investments in staff*) of the 2016-2025 Strategic Plan.



REGIONAL GOVERNMENT SERVICES

SERVING PUBLIC AGENCIES SINCE 2002

AMENDMENT NO. 2 TO MANAGEMENT AND ADMINISTRATIVE SERVICES AGREEMENT

This document constitutes Amendment No. 2 entered into as of the twelfth day of February, 2018, to the Management and Administrative Services Agreement entered into as of the 10th day of May, 2017 by and between the Solano County Water Agency, ("Agency"), and Regional Government Services Authority, hereinafter called "RGS".

RECITALS

This Amendment is entered into with reference to the following facts and circumstances:

- A. Agency has expressed an interest in expanding the not to exceed (NTE) amount by an additional \$15,000, to a revised total of \$45,000.
- B. RGS is desirous of these changes as well.
- C. All other terms and conditions of the Agreement shall remain in force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Additional Services Amendment to be executed on the date first above written by their respective officers duly authorized in that behalf.

Dated: _____

Dated: _____

Agency

RGS

Roland Sanford, General Manager

Richard H. Averett, Executive Director

RGS provides quality, innovative, cost-effective services exclusively to public agencies.

Main 650.587.7300 Fax 650.587.7311 P.O. Box 1350 Carmel Valley, CA 93924

www.rgs.ca.gov

Exhibit B

Scope of Services

Subject to the terms and conditions of this Agreement, RGS shall assign RGS employee(s) to serve as the Human Resources Advisor(s) to the Solano County Water Agency (Agency), which may require performing any or all of the functions described below:

1. Conduct an overall assessment of the Agency's human resources management and payroll practices, policies and systems, which requires performing the functions described below:

1.1. Meet with executives, employment counsel, key administrative staff and labor group representatives to identify current human resource management and payroll practices and issues; and to audit essential personnel records.

1.2. Review existing personnel policies, MOU's, and other documents critical to identifying the organization's HR administration practices.

1.3. Prepare a comprehensive status report on the Agency's HR management and payroll systems, including prioritized recommendations for action.

1.4. Develop a work plan with the Agency General Manager and key members of the executive staff team consisting of action plans and timelines for accomplishment of high-priority recommendations, including identification of appropriate staff or other resources to enhance or develop critical HR administration system elements.

2. Provide immediate ongoing Human Resources Management services. This work may be done onsite or remotely. Human Resources Management services include initiation of work on identified priority projects, and also include the following activities as needed:

2.1. Provide professional human resources assistance regarding best practice to facilitate the effective and compliant administration of Agency's human resources policies and practices.

2.2. Analyze a variety of information and recommend appropriate management action; provide written documentation of analysis and recommendations as needed.

2.3. Draft specific documentation relevant to resolving a range of personnel issues; coach supervisors on conducting sensitive personnel conversations.

2.4. Draft required management communications to employees and facilitate effective interpersonal skills and relationship building.

2.5. Develop and/or update human resources administrative policies, procedures, forms and templates as needed to develop an effective and compliant system of human resources management practices and personnel transactions.

2.6. Confer with staff as requested to obtain input and/or feedback regarding policy and procedure recommendations; or to obtain information relevant to the resolution of personnel issues.

2.7. Create policy implementation plans and timelines, including identification of roles/activities to be carried out by the Agency's managers and supervisors.

2.8. Coach supervisors as needed in team building, conflict resolution, and other collaborative workplace skills.

2.9. Draft or update individual job classification descriptions on an as-needed basis, and make preliminary compensation recommendations for new job classes; conduct research and prepare individual essential functions information as needed.

2.10. Monitor and manage medical leaves of absence, modified returns-to-work, and other illness/injury/disability issues as needed from initial injury through return to work or separation from employment; ensuring correct communications to all parties, and creating appropriate documentation.

2.11. Develop and conduct managerial, supervisory, or employee training courses.

2.12. Conduct non-executive and executive recruitments as requested, and design selection processes and instruments to be used.

2.13. Conduct comparative and/or analytical studies of job classifications and compensation.

2.14. Be reasonably available to perform services during the normal work week.

2.15. Meet as often as necessary for the purpose of consulting about the Agency's human resources needs and issues, and the scope of work performed.

3. Projects and activities may be modified on request of the Agency. Agency will only be invoiced for the actual hours worked.

4. The RGS team assigned will be led by a Lead Advisor, who will both perform work and direct projects to other RGS staff as needed. RGS staff, with equal or lower bill rates, will be assigned to projects or tasks at Lead Advisor's discretion.

**ACTION OF
SOLANO COUNTY WATER AGENCY**

DATE: March 8, 2018

SUBJECT: Utility Vehicle Purchase

RECOMMENDATION:

Authorize General Manager to purchase new Kubota RTV-X1120 utility vehicle with attached spray rig to replace existing unit.

FINANCIAL IMPACT:

The cost of the new utility vehicle and associated spray rig not to exceed \$20,500. Sufficient funding is included in the Agency's FY 2017-2018 capital expenditures budget.

BACKGROUND:

It is the Water Agency's policy to replace vehicles that are either over 10 years old or have had over 100,000 miles of use. The Water Agency currently owns a 2004 Polaris Ranger 6x6 utility vehicle and spray rig that is used to control nuisance vegetation along the Ulatis Flood Control Project channels. The Board of Directors approved replacement of the 2004 Polaris with a new Polaris Ranger 6x6 on September 14, 2017. However, the Polaris Ranger 6x6 model has since been discontinued and is no longer available for purchase. Accordingly, staff now proposes replacing the 2004 Polaris with a new Kabota RTV-X1120 utility vehicle, from a vendor in Solano County.

RELEVANCE TO 2016-2025 SCWA STRATEGIC PLAN:

The replacement and use of the existing utility vehicle is consistent with Goal # 2 of the 2016-2025 Strategic Plan (*Water Management infrastructure: Optimize the use of SCWA managed infrastructure*);

Recommended: 
Roland Sanford, General Manager

☐ Approved as
Recommended

☐ Other
(see below)

☐ Continued on
Next Page

Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on March 8, 2018 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

**ACTION OF
SOLANO COUNTY WATER AGENCY**

DATE: March 8, 2018

SUBJECT: Contract Amendment with cbec, inc. eco engineering for additional work tasks in support of Lower Cordelia Floodplain Reconnaissance Study

RECOMMENDATION:

Authorize General Manager to execute contract amendment with cbec, inc. eco engineering for additional work tasks in support of Lower Cordelia Floodplain Reconnaissance Study.

FINANCIAL IMPACT:

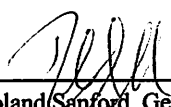
Increase contract amount by \$8,680, from \$38,694 to \$47,374.

BACKGROUND:

In November 2017 the Board approved a contract with cbec, inc. to conduct the Lower Cordelia Floodplain Reconnaissance Study. The study is underway and includes a computer modeling work element to evaluate, at least preliminarily, the conveyance capacity of selected stream channel segments. In order to complete the analysis a land surveying firm was hired by the Water Agency to survey stream channel cross sections and compile the survey data in a form that could be used by cbec, inc. In staff's opinion the surveying firm was not particularly responsive – field data collection took much longer than necessary. In the interest of time, staff is proposing cbec inc. complete the survey compilation task originally assigned to the surveying firm.

RELEVANCE TO 2016-2025 SCWA STRATEGIC PLAN:

The Lower Cordelia Floodplain Reconnaissance Study is consistent with Goal #3 (*Flood Management*), Objective C (*Assist local interests in developing flood management plans and improvements outside of SCWA direct responsibility*) of the 2016-2025 Strategic Plan.

Recommended: 
Roland Sanford, General Manager

☐

Approved as
recommended

☐

Other
(see below)

☐

Continued on
next page

Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on March 8, 2017 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

SOLANO COUNTY WATER AGENCY

AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES

AMENDMENT NUMBER: 1

CONTRACTOR: cbec, inc. eco engineering

EFFECTIVE DATE: March 9, 2018

PROJECT: Lower Cordelia Floodplain Reconnaissance Study

DESCRIPTION OF AMENDMENT:

1. Increase contract amount by \$8,680 from \$38,694 to \$47, 374.

SIGNATURES:

Solano County Water Agency,
a Public Agency

cbec, inc. eco engineering

By: _____
Roland Sanford
General Manager

By: _____
Chris Campbell
Director

SCOPE AND BUDGET MODIFICATION

Date:	February 19, 2018
To:	Jeff Barich, Solano County Water Agency
From:	Luke Tillmann, Chris Campbell
Project:	17-1032 – Lower Cordelia Floodplain Reconnaissance
Subject:	Scope and Budget Modification #1

1 INTRODUCTION

The Solano County Water Agency (Agency) has requested an additional analysis, originally assumed to be completed by the Agency, to be performed by cbec. Specifically, using recent survey data acquired by the Agency, cbec is to compare the existing channel condition of the Green Valley Flood Control Project (GVFCP) to the as-built designs produced by the US Army Corps of Engineers (USACE). This comparison will enable analysis of the GVFCP's performance as part of our currently contracted Task 3 to develop HEC-RAS models using existing and as-built cross sections. This scope modification is needed to develop a CAD surface from the as-built plan sheets, create section-by-section comparisons with existing and as-built channel topography, and provide the necessary cross-sectional data for the Task 3 HEC-RAS models.

2 SCOPE OF WORK

Task 5.1 - Digitize As-built Plans

The as-built designs are currently stored as PDF sheets. To develop a surface from them, the sheets will be digitized in AutoCAD. The sheets contain longitudinal profile data for channel inverts, left banks, and right banks, as well as representative or typical cross sections for subreaches. They also include longitudinal profiles of approximate existing and spoil levee crest elevations; however, insufficient information is provided in the as-built plans and typical sections to accurately delineate the as-built levees (in section) and include them as part of the comparison between existing and as-built conditions. As such, only the channels will be compared in cross section (see Task 5.2), but longitudinal profiles of levee crest elevations will be generated for the as-built and existing conditions.

The resulting CAD cross sections will be exported to HEC-RAS for the development of the Task 3 HEC-RAS models of the GVFCP.

Task 5.2 - Cross Section Comparison

A comparison of the existing and as-built channel conditions for the GVFCP will be displayed using superimposed cross sections. As-built cross sections will be cut from the CAD surface developed in Task 5.1 at the locations of the existing conditions cross sections. There are approximately 115 cross section locations of interest for which comparison plots will be provided in the final report deliverable. The digitized as-built CAD drawing will also be provided to the Agency.

Part of this task will also include slight clean-up of suspect contours in the existing conditions CAD drawing prior to exporting a surface for use in the HEC-RAS model.

Assumptions:

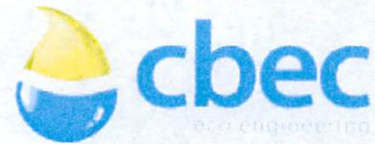
- Section comparisons will include as-built conditions (channel only) and existing conditions survey, with minimal annotations.
- Longitudinal profiles will include left levee crown, right levee crown, and channel centerline.
- Bridge sections will not be included in the sheet set.

Deliverables:

- Profiles and plan views of as-built channel surface overlain with existing cross sections, including cover sheet, for the GVFCP in CAD format (approximately 8 sheets), provided electronically.
- Approximately 15 sheets of section-by-section comparisons, with 8 sections per page.

Task 5.3 - Reporting

The outcomes of Task 5.1 and 5.2 will be integrated into the Task 4 final report to include additional methodology and analysis sections as well as representative figures (i.e., cross section comparisons and longitudinal levee crest profiles of the GVFCP channels).



Hydraulics Hydrology Geomorphology Design

ESTIMATED PROJECT BUDGET SUMMARY

Lower Cordelia Floodplain Recon cbec Project # 17-1032

Task #	Task Description	Subtotal
1	Digitize As-built Plans	\$ 3,180.00
2	Cross Section Comparison	\$ 2,840.00
3	Reporting	\$ 2,660.00
Labor Fee		\$ 8,680.00
Reimbursables		\$ -
Subconsultant(s)		\$ -
Total Project Budget		\$ 8,680.00



Hydrology & Hydraulics • Watershed Hydrology • Water Quality • Design

ESTIMATED LABOR FEES

Lower Cordelia Floodplain Recon cbec Project # 17-1032

Unless expressly provided within the contract, rates are subject to increase annually on January 1 of each year.

Task #	Director	Eco-Engineer I Eco-Hydrologist I	Technician II	Technician I	Subtotal Labor Hours Per Task	Subtotal Labor Fee Per Task
	\$200	\$130	\$115	\$85		
5.1	1	2	0	32	35	\$ 3,180.00
5.2	1	2	0	28	31	\$ 2,840.00
5.3	1.5	12	4	4	21.5	\$ 2,660.00
Total	3.5	16	4	64	87.5	\$ 8,680.00

SOLANO COUNTY WATER AGENCY



MEMORANDUM

TO: Board of Directors

FROM: Roland Sanford, General Manager

DATE: March 2, 2018

SUBJECT: March General Manager's Report

Water Supply Update

A tale of two water years – after one of the wettest years, water year 2018 is on track to be one of the driest on record for the Putah Creek drainage (see attached chart). Year to date rainfall totals for Lake Solano illustrate the stark difference between the two years:

Rainfall at Lake Solano (October through February)

2017	38.90 inches
2018	6.60 inches

Despite the paltry rainfall/runoff totals to date, Lake Berryessa remains nearly full and full contractual water deliveries are anticipated. The 2018 North Bay Aqueduct allocation remains at 40 percent of the full "Table A" contractual amounts.

Status of Cache Slough Complex Water Quality, Productivity and Fisheries Study

On October 12, 2017 the Board approved a three-year contract with UC Davis for the Cache Slough Complex Water Quality, Productivity and Fisheries Study (Cache Slough Study). The contract was signed in December and the study began shortly thereafter. The Cache Slough Study is part of a larger, long-term objective of the Water Agency: to become well informed and a recognized authority on the physical and biological characteristics of the Cache Slough region. Ultimately, it is anticipated that the information obtained from this and other in-house or Water Agency sponsored studies will allow for more informed policy decisions by the Water Agency, vis-à-vis the Solano Project, North Bay Aqueduct, and the Ulati Flood Control Project.

The Cache Slough Study results obtain to date continue to indicate that for reasons that remain unclear, the Lower Ulati Flood Control Project channel and Upper Cache Slough exhibit higher numbers of native and non-native fish species, and greater biological productivity in general, than any other area within the Cache Slough region. Conversely, biological productivity within the

810 Vaca Valley Parkway, Suite 203
Vacaville, California 95688
Phone (707) 451-6090 • FAX (707) 451-6099
www.scwa2.com

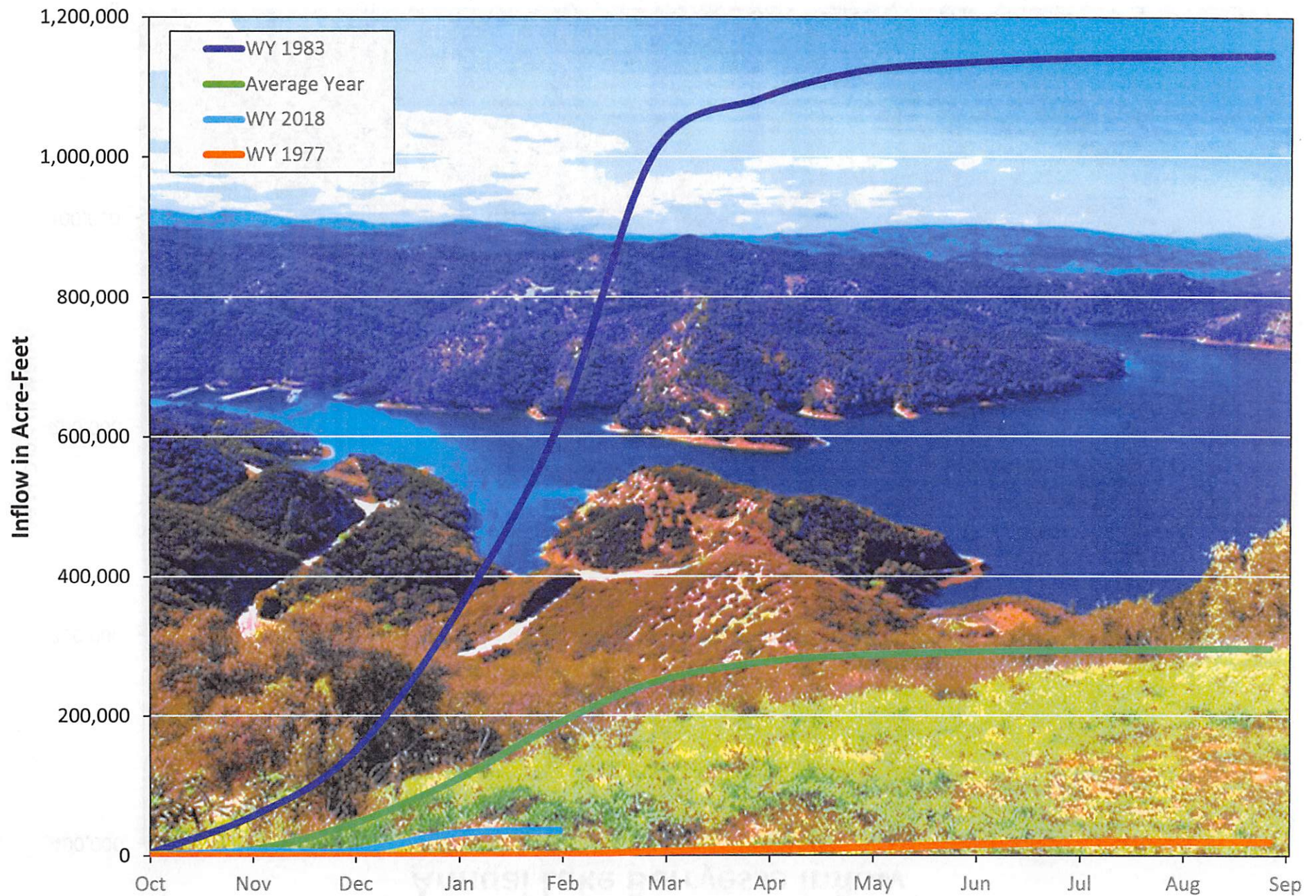


adjacent Calhoun Cut, Barker Slough and Lindsey Slough, which are also located within the Cache Slough region, is relatively low. Although preliminary, the Cache Slough Study results obtained to date suggest that the Water Agency's 1,600 acre Peterson Ranch, which is adjacent to portions of Calhoun Cut and Lindsey Slough, and more specifically the habitat restoration activities anticipated on the Peterson Ranch, could play a pivotal role in restoring the biological productivity of Calhoun Cut, Barker Slough and Lindsey Slough.

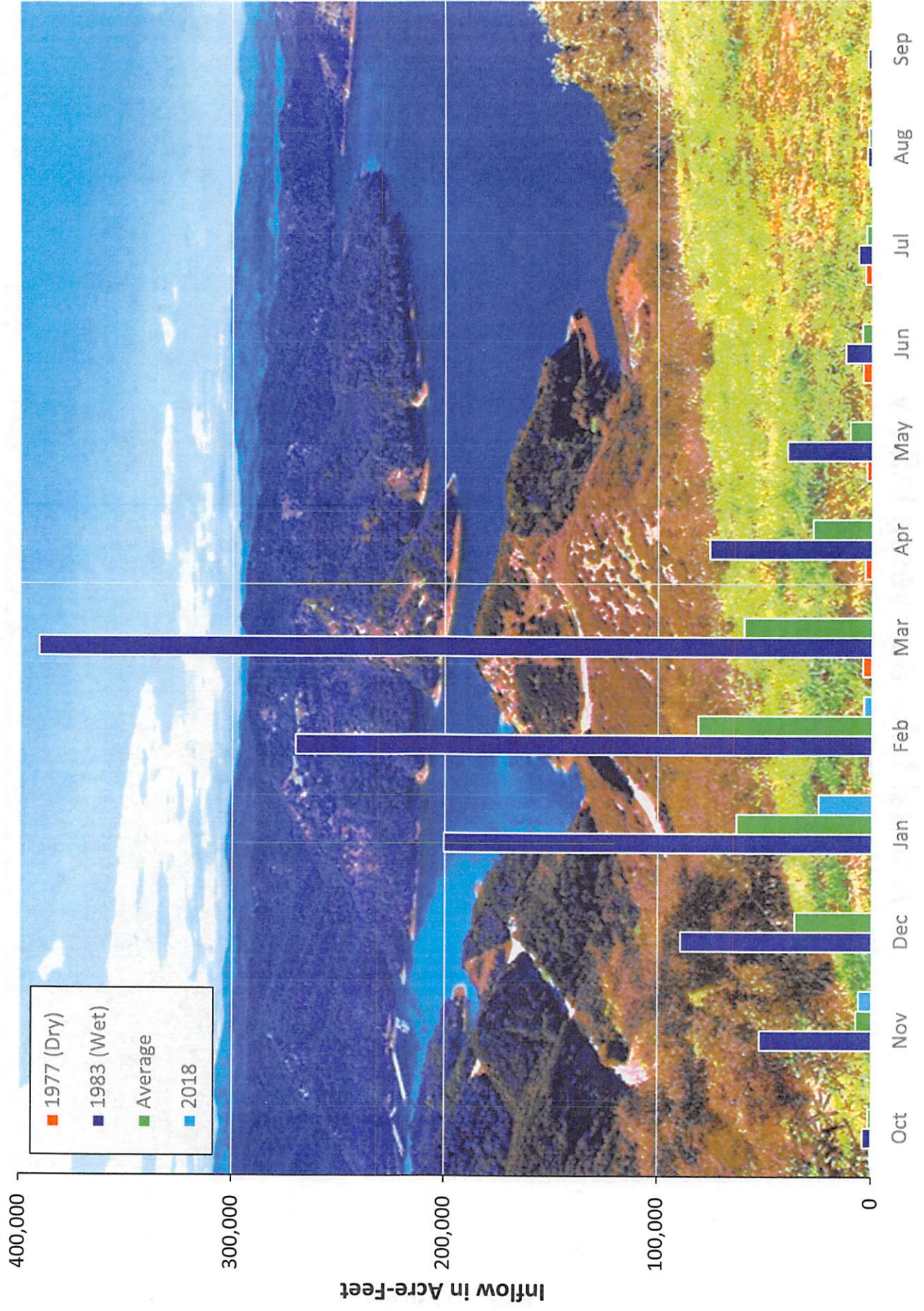
Chinook Salmon Fry in Lower Putah Creek

Earlier this year an estimated 700 adult Chinook Salmon spawned in Lower Putah Creek. Ongoing snorkeling surveys have documented the emergence of young fry, predominately at and upstream of the highway 505 bridge. The presence of young fry – in large numbers – has been observed in prior years. What remains uncertain and a key question to be addressed as a part of the ongoing Lower Putah Creek Chinook Salmon Study is whether or not these young fry successfully migrate to the ocean and return as adults in subsequent years. Stay tuned.

Annual Lake Berryessa Inflow



Annual Lake Berryessa Inflow



**REPORT OF CONSTRUCTION CHANGE ORDERS AND
CONTRACTS APPROVED BY GENERAL MANAGER UNDER
DELEGATED AUTHORITY**

Construction Contract Change Orders (15% of original project costs or \$50,000, whichever is less) - none

Construction Contracts (\$30,000 and less) - none

Professional Service Agreements (\$30,000 and less)

Non-Professional Service Agreements (\$30,000 and less) –

Orit Kalman – Putah Creek Facilitation - \$20,000

Construction contracts resulting from informal bids authorized by SCWA Ordinance- none

Note: Cumulative change orders or amendments resulting in exceeding the dollar limit need Board approval.

ADVISORY COMMISSION UPDATES

Solano Water Advisory Commission
Meeting Minutes
January 24, 2018

Present: Roland Sanford, Thomas Pate, Chris Lee and Alex Rabidoux, SCWA; Felix Riesenbergh, Fairfield; Steve Sawyer and Justen Cole, Vacaville; Christian Di Renzo and Leo Larkin, Benicia; Stuart Cole, Oscar Alcantar and Fred Meyer, Vallejo; David Melilli, Rio Vista; Joe Leach, Dixon; Kevin King, SID; Bryan Busch, RD 2068; Don Holdener, MPWD; Misty Kaltreider, Solano County; John Curry, Dixon RCD; Kevin Westad, Travis AFB.

The meeting was called to order at 12:28 PM.

1. Approval of Minutes

The minutes of the December 5, 2017 meeting were approved.

2. SCWA General Manager's Report

Roland informed the Commission that the Agency is thinking about a RFP process for the Water Supply-Demand Analysis, particularly the agricultural component for the County. The Agency will take a first cut at the analysis, with a consultant taking over once the project scope is determined. The initial GIS inventory should be completed in 1-2 months. Once the inventory is complete, the Water Supply-Demand Working Group will meet to develop the future scope of work. For the Ulatris Channels Working Group, the inventory of facilities is being worked on, and the group will meet within the next 1-2 months.

For the NBA, DWR is undergoing significant leadership changes. DWR is currently working on a memo to clarify multiyear water transfers. However, there is quite a bit of uncertainty this year due to Carryover and current SWP allocations. For the NBA Treatment Study, Alex will be working closely with Rick Wood to move this study forward. Leo Larkin with Benicia, suggested a tour of Benicia's WTP to better understand the challenges that Benicia and others with conventional treatment (no ozone) have to deal with on the NBA.

On the Solano Project, for the Bay Delta Plan Phase 2, negotiations are still underway with the Governor, but they have not been productive. The Water Agency has been unable to obtain additional information, but will likely remain quiet on future negotiations until the next State Administration. However, the Agency would like to have a Proposal completed and ready when needed.

For flood issues, the Water Policy Committee will meet on Monday with a facilitator in place. The goal of the Committee will be to establish the Agency's flood policy over the course of about three meetings.

On regional issues, the Agency is becoming more active on the Mercury Reservoir Program. The SWRCB is looking to mandate reservoir operators to research and

reduce methylmercury in numerous reservoirs throughout the State including Lake Berryessa and Lake Solano. The Agency is working with ACWA, DWR, and others to better understand the future regulation. On urban water supply, the SWRCB is interested in forcing cities to mandate specific and permanent water conservation efforts. The City of Fairfield as well as other cities, believe that the State is overextending their legal authority. Fairfield will likely be moving forward on additional action on this issue.

3. Groundwater Planning

For SGMA, the Agency is waiting to hear back from DWR on the submitted planning grant. Over the next 12-18 months, the various subbasins in Solano County will need to come up with additional funding for the Groundwater Sustainability Plan.

4. Solano County Report

The County is working on mercury issues, specifically the Suisun Marsh TMDL. The San Francisco Regional Water Quality Control Board is trying to push the TMDL through which could significantly impact Duck Clubs in the Suisun Marsh.

5. PSC/NBA Maintenance

None

6. Solano Water Authority Report

None

7. Water Conservation

None

8. Legislative/Initiative/Court Decision Issues Not Discussed Above

The next Legislative Committee meeting is next Thursday.

9. New Business

None

10. Public Comments

None

The next meeting will be February 28, 2018 at 12:30 PM.

The meeting adjourned at 1:36 PM.

**ACTION OF
SOLANO COUNTY WATER AGENCY**

DATE: March 8, 2018
SUBJECT: Lower Putah Creek Restoration Science Review

RECOMMENDATION:

Hear report and provide direction to staff.


FINANCIAL IMPACT:

None

BACKGROUND:

Habitat Restoration Pursuant to the Putah Creek Accord

Since 1990 Lower Putah Creek has reportedly become one of the most studied creeks of its size, due in part to the Putah Creek Accord of 2000 (Accord) and the 10-year litigation that proceeded the Accord. The Water Agency library contains over 80 scientific studies of Putah Creek and UC Davis researchers have produced a number of scientific papers on Putah Creek in prestigious peer-reviewed journals, including Ecological Applications. Lower Putah Creek and the Accord have been cited by renowned fisheries biologist Dr. Peter Moyle as a model for the management of regulated streams in California.

Recommended: 
Roland Sanford, General Manager

☐

Approved as
recommended

☐

Other
(see below)

☒

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next page

Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on February 8, 2018 by the following vote.

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

The Putah Creek Accord of 2000 was borne out of litigation and includes provisions for the hiring of the Putah Creek Streamkeeper and the formation of the Lower Putah Creek Coordinating Committee (LPCCC). The LPCCC oversees the Putah Creek Streamkeeper and among other things, may undertake maintenance, restoration and enhancement measures with respect to Lower Putah Creek, and support and coordinate the efforts of public agencies, private property owners and non-profit associations in furtherance of the aforementioned maintenance, restoration and enhancement measures.

Since enactment of the Accord, the scope of restoration efforts undertaken by the Putah Creek Streamkeeper and LPCCC has evolved from small isolated projects – rock weirs, abandoned car and invasive vegetation removal – to large projects, such as the Winters Putah Creek Park Project, which involves “re-sizing” the active stream channel dimensions to reflect the post-Monticello Dam stream flow regime. These larger, more challenging and in some instances “cutting edge” projects have warranted more in depth, multi-disciplinary technical reviews.

Restoration Science Review

In 2005 the LPCCC commissioned preparation of a science based Watershed Management Action Plan for Lower Putah Creek – the first time Lower Putah Creek restoration activities were addressed on a creek-wide basis. Five years later, in 2010, the LPCCC convened a panel of consultants and UC Davis researchers to review past restoration efforts and recommend future restoration activities, as a part of the LPCCC’s 2011 strategic plan development. More recently, in early 2017, the LPCCC and Putah Creek Streamkeeper convened a series of technical advisory committee meetings with UC researchers, state and federal regulatory agency representatives, and private sector consultants to review past restoration efforts and provide guidance regarding any future restoration projects that may move forward as a part of the ongoing, Proposition 1 funded, creek-wide restoration planning effort.

Continual monitoring and periodic technical review arguably constitute the cornerstones of a long-term science based ecological restoration program. Both have and will continue to be employed with respect to the restoration efforts conducted by the Water Agency and LPCCC. To date the majority of the professionals involved in the various technical reviews have been from UC Davis and the surrounding region – those most familiar with Lower Putah Creek. As the restoration work on Lower Putah Creek continues to garner statewide and even national attention within the scientific and regulatory communities, staff recommends future scientific review panels include professional s from outside the region and/or without prior knowledge of Lower Putah Creek – “new blood”.

Cost of Assembling and Commissioning a Science Review Pannel

The cost of assembling and commissioning a science review panel is typically dependent on the desired scope of the technical review. For example, the aforementioned 2017 technical advisory committee meetings convened by the LPCCC and Putah Creek Streamkeeper involved 12 panel participants over portions of five days, and cost less than \$2,000. For the most part, the meeting participants volunteered and where not compensated for their time. Conversely, in 2002, during the early stages of Solano Habitat Conservation Plan development, the Water Agency convened a panel of 10 experts from across the United States that met for two days, followed by production of a science advisor’s report, at a total cost of nearly \$100,000.

Concluding Remarks

Given the fact that a series of technical advisory committee meetings were held just last year to review past and potential Lower Putah Creek restoration activities, combined with the fact that the most significant restoration project to date – the Winters Putah Creek Park – is not yet completed, staff believes a rigorous science review on the scale of what has previously been commissioned for the Solano Habitat Conservation Plan should occur, but not until at least one year after the Winters Putah Creek Park project is substantially completed.

**ACTION OF
SOLANO COUNTY WATER AGENCY**

DATE: March 8, 2018

SUBJECT: Consider purchase of additional office space

RECOMMENDATIONS:

Authorize General Manager to purchase up to 4,500 square feet of additional office space for a cost not to exceed \$860,000, and execute agreements as required for the purchase of said space.

FINANCIAL IMPACT:


Total cost not to exceed \$860,000 for office space (tenement improvements – office walls, doors, etc. - not included). The Water Agency capital reserves contain sufficient funds for this purchase. Tenant improvements will be included in the FY 2018-19 budget at the discretion of the Board.

BACKGROUND:

Current and future Water Agency staffing

In January 2010 the Board approved the purchase of the existing office space and tenant improvements. In 2010, the Agency consisted of 13 permanent staff and a few office interns. The office space purchased in 2010 was intended to accommodate 2010 staff levels (13 permanent staff) plus one additional, future staff member. Over the last eight years the Water Agency has grown – taken on additional responsibilities – and now consists of 17 full time permanent staff, one part-time staff, two limited term staff members, and at times, nearly 30 interns. In addition to what is currently owned, the Water Agency is also using, on a temporary basis, a portion of the office space owned by the Solano Irrigation District.

Recommended: _____


Roland Sanford, General Manager

☐

Approved as
recommended

☐

Other
(see below)

☒

Continued on
next page

Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on March 8, 2018 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

Following adoption of the 2016-2025 SCWA Strategic Plan (Plan), which anticipates the Water Agency assuming additional responsibilities, staff estimated that three additional permanent staff members would be needed to accomplish the goals and objectives set forth in the Plan. Two of the three aforementioned positions have been filled. While it is difficult to predict the future – at least when it comes to water management in California – based on past history it is highly conceivable that within the next five to ten years the Water Agency staff will grow from the 17 current permanent staff members, to 19 or 20 permanent staff. If approved, the proposed office space addition will allow the Water Agency to vacate the office space on loan by the Solano Irrigation District and co-locate permanent staff and the majority of interns.

Office Space Purchase

Staff is proposing to purchase up to 4,500 square feet of additional office space directly adjacent to the existing office. As part of the purchase, the developer requires a 10% purchase of shared building space (i.e. lobby, stairwell, restrooms). The purchase price for the office space is \$150 per square foot, which is the same price that the Water Agency paid in 2010. Current market rate comparisons confirm that this is an exceptionally good price.

Over the last several years, the North Vacaville area has seen a rapid development of industrial businesses. For example, Amazon has recently built a 300,000-ft² complex only ½-mile from the Agency office. As businesses continue to expand, staff is concerned that the unoccupied space adjacent to the existing office will be purchased and/or become cost prohibitive. The Agency would like to purchase this space before the opportunity is lost. Tenant improvements can be budgeted and constructed in subsequent years, at the Board's discretion. Below is a breakdown of key purchase costs – the exact total purchase price subject to negotiation.

Table 1 – Itemized List of Expenses for Office Space

Description	Cost
Building Purchase (Private Space)	\$ 675,000
Building Purchase (Common Space)	\$ 75,000
Taxes, Permits, Fees	\$ 20,000
Title & Escrow Costs	\$ 10,000
Contingency (10%)	\$ 80,000
Total Costs =	\$ 860,000

RELEVANCE TO 2016-2025 SCWA STRATEGIC PLAN:

The purchase of additional office space addresses Goal 10 (*Funding and Staffing*), Objective C (*Provide necessary and sufficient staffing and resources to maintain program activities and to achieve the goals and objectives of strategic plan priorities*) of the 2016-2025 Strategic Plan.

MEMO

To: Alex Rabidoux
Solano County Water Agency

From: Scott Shellen

cc: Danette Burch

Date: 22 December 2017

Re: UPDATE Comparable Property Report
810 Vaca Valley Parkway Vacaville, CA

Alex, Part 1 of your requested update is attached to this Memo as a current synopsis of comparable market information for similar buildings or spaces in the Fairfield and Vacaville areas. There are not a lot of changes, with the asking sales prices ranging from \$133/sf to \$322/sf, and the sold properties ranging from \$164/sf - \$275/sf. There were no new sales since our original report was published. In the Properties For Sale section Nos. 8-13 are new listings for sale

Part 2: Potential Costs (budgetary only):

- The proposed shell acquisition cost, per the Buzz Oates Group pricing: \$150/sf.
- A reasonable tenant improvement costs for the design plans to date should be in the \$100/sf - \$125/sf range, however, this can change based on final design and other requirements for the space requested by SCWA. We are also seeing increases in labor and materials as a result of the natural disasters that occurred in 2017, so that too may influence the final build out cost.
- There is no way at this time to breakdown the private v. common space cost.
- Title and Escrow Costs for acquisition are estimated at \$7,500.
- Design and construction documents/architect, are estimated at \$5/sf, based on the current new area of 4,084 sf, not including the design fees paid to date. Again, these fees may be more or less dependent on the number of iterations, design scope and interior design work required. Attached is a proposed fee and scope of work we received from Brereton Architects dated 12-22-17.

- Project Management (Terra) fees typically run approximately 5% of the hard construction costs. Delivery method: design-build v. design-bid-build will impact the project management scope of work, with design-bid-build being the more costly alternative. In addition there will be time required to negotiate and close on a final deal with the Buzz Oates Group. It's not easy to estimate this because it is subject to legal/contract negotiations, etc., but for planning purposes we should budget \$10,000 to handle this aspect of the transaction.
- Assuming a design-build delivery, preconstruction costs for the general contractor typically run 3 - 5% of hard costs, but are usually more than offset by tenant improvement cost savings and reduced change orders.
- We have no way to budget for costs such as new furniture and office furnishings at this time.

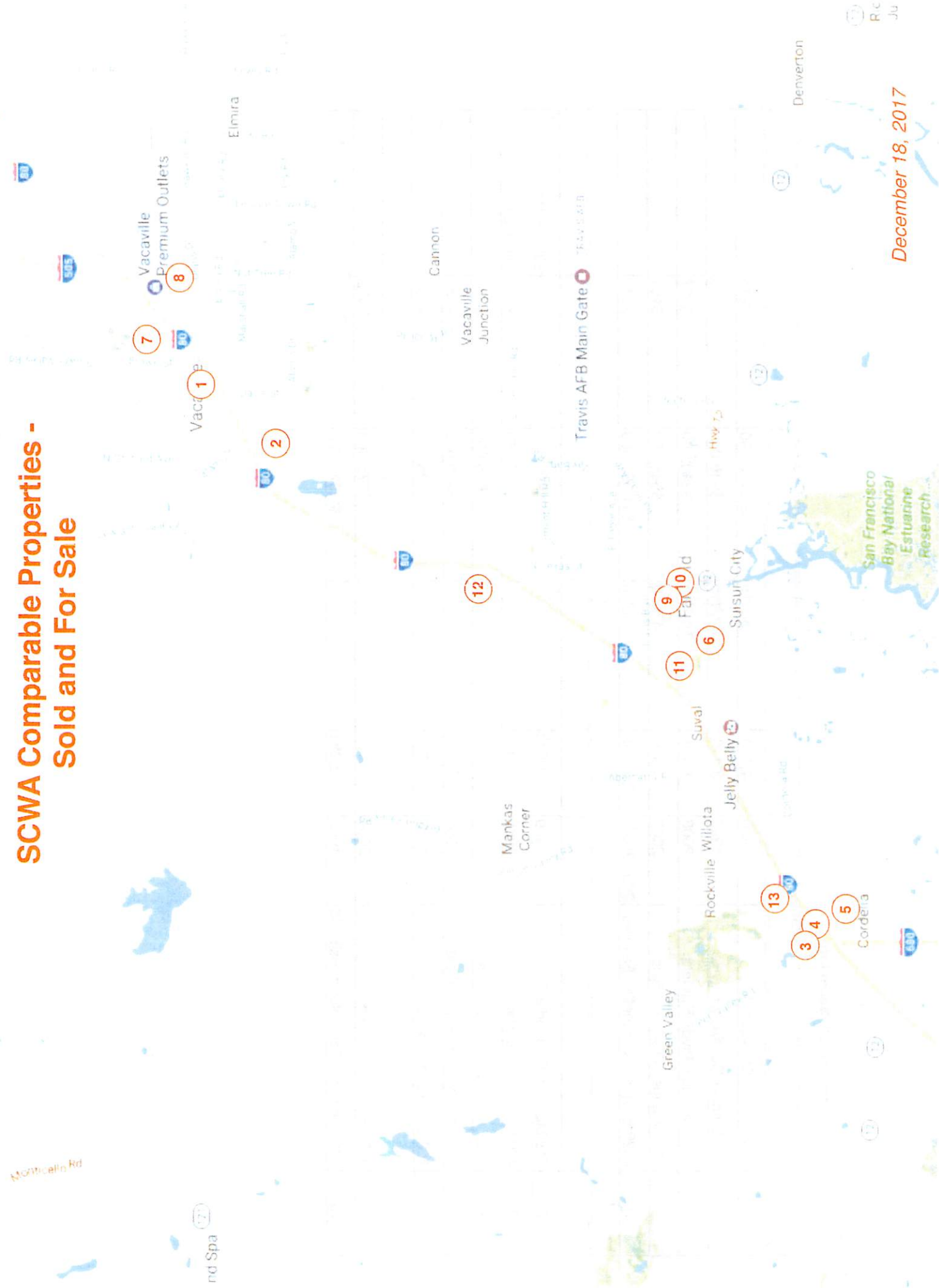
Please call me if you have any questions or comments. We look forward to working with you and staff on the expansion of space at 810 Vaca Valley Parkway.

Thanks.

SCWA Comparable Sales Info

1	640 E. Main St., Vacaville	1950	4,000	3/3/16	\$1,100,000	\$275	
2	171 Butcher Rd. #A, Vacaville	1995	3,440	11/13/15	\$946,000	\$275	
3	4747 Mangels Blvd., Fairfield	2006	1,441	7/24/15	\$240,000	\$167	
4	4771 Mangels Blvd., Fairfield	2006	3,319	4/9/15	\$545,000	\$164	
5	4820 Business Center Dr., Fairfield	2002/2003	54,018	1/6/16	\$11,393,500	\$211	
6	748 Missouri St., Fairfield	1990	4,500		\$990,000	\$220	Still available
7	479 Mason St., Vacaville	1988	26,958		\$2,850,000	\$106	Still available
8	1001 Nut Tree Rd., Vacaville	1994	2,165		\$615,000	\$284	
9	1038 Washington St., Fairfield	1958	2,800		\$375,000	\$134	
10	700 Empire St., Fairfield	1950	3,200		\$425,000	\$133	
11	2202 W Texas St., Fairfield	1989	4,973		\$1,400,000	\$282	
12	3700 Hilborn Rd., Fairfield	2004	1,163		\$375,000	\$322	
13	421 Executive Court North, Fairfield	1992	12,288		\$2,027,520	\$165	

SCWA Comparable Properties - Sold and For Sale



December 18, 2017

MEMO

To: Alex Rahidoux
SCWA

From: Scott Shindler

cc: Darlette Burch

Date: 23 February 2017

Re: Comparable Property Report
810 Vaca Valley Parkway Vacaville, CA

Alex, attached to this Memo is a synopsis of the comparable sales for similar buildings or spaces in the marketplace: both Fairfield & Vacaville. Please note the sales prices range from \$164/sf to \$275/sf. Comps #3 & 4 are primarily warehouse, with a small office only. Several of the properties are fairly old, including Comp #1 (vintage 1950) and Comp #5 (vintage 1990). These recent sales prices indicate the price Buzz Oates has quoted is very favorable to SCWA, as a potential expansion in the 810 VVP building.

In addition, I am also attaching a memo and information I prepared for SID, as part of their Board report for the acquisition of the larger space in the 810 Vaca Valley Parkway building. This report was done in 2010 and references the purchase of a building near the Factory Outlet stores in Vacaville by the Vacaville Unified School District. I'm familiar with this property because we looked at this property as a potential acquisition for SID in 2009, but we deemed it too expensive. Our analysis and backup information is also included for your reference, and to help your Board understand the original economics behind the purchase of the 810 VVP space.

Please call me if you have any questions or comments.

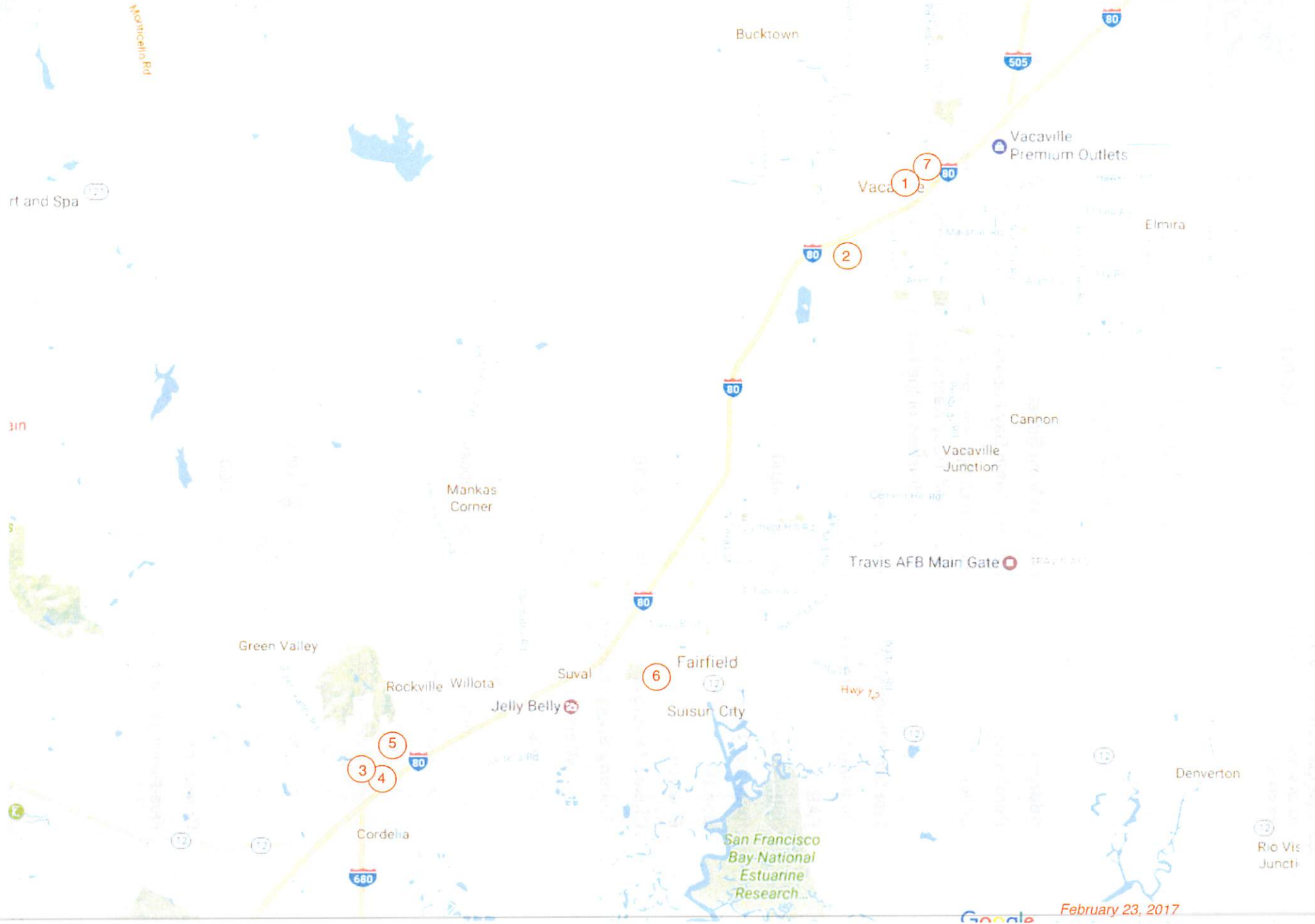
We look forward to working with you and staff on the expansion of space @ 810 VVP.

Thanks.

SCWA Comparable Sales Info

	Location	Year Built	Size/sf	Date of Sale	Purchase Price	Price/sf	Comments
1	640 E. Main St., Vacaville	1950	4,000	3-Mar-16	\$1,100,000	\$275	
2	171 Butcher Rd. #A, Vacaville	1995	3,440	13-Nov-15	\$946,000	\$275	
3	4747 Mangels Blvd., Fairfield	2006	1,441	24-Jul-15	\$240,000	\$167	Small office/warehouse
4	4771 Mangels Blvd., Fairfield	2006	3,319	9-Apr-15	\$545,000	\$164	Small office/warehouse
5	4820 Business Center Dr., Fairfield	2003	54,018	6-Jan-16	\$11,393,500	\$211	Large office building
	Properties For Sale				Sale Price		
6	748 Missouri St., Fairfield	1990	4,500		\$990,000	\$220	General Office
7	479 Mason St. Vacaville	1988	26,958		\$3,200,000	\$119	General Office

SCWA Comparable Properties Map





VACAVILLE, CALIFORNIA

IMPROVED SALE COMPARABLE

Address	640 East Main Street
Purchaser	Kaiperm North Bay Federal Credit Union
Seller	Stephen C. Spencer, as trustee of the Spencer Family Trust; Timothy Kearns and Tracy Kearns; Ronald Waslohn; Fred J. Hearn Jr. and Diane E. Hearn, trustees of the Hearn Family Trust
Site Size/Dimensions	±.22 acres
Building Size/Dimensions	±4,000 SF
FAR	±.417
Sale Amount	\$1,100,000.00
Price per Sq. Ft.	\$275.00
Bonds	n/a
Financing	n/a
Close of Escrow	March 3, 2016
Building Specifications	
➤ Warehouse	±SF
➤ Retail	±4,000 SF
➤ Column Spacing	-
➤ Loading	- grades, docks
➤ Staging Area	-
➤ Parking	± /1,000
➤ Clear Height	±'
➤ Sprinklered	-
➤ Power	- amps @ / volts
➤ Year Built	1950
➤ APN	0130-202-060

Comments

Free-standing Retail building.

Subject Property : **171 Butcher Rd # A Vacaville CA 95687**

Owner Information

Owner Name : **Dimension Commercial Props Llc**
Mailing Address : **171 Butcher Rd #a, Vacaville CA 95687-5656**

Location Information

Legal Description : **Sub Bk-pg 38-70 Lot 9**
County : **Solano, Ca** APN : **0127-360-050**
Census Tract / Block : **2531.08 / 3** School District : **Vacaville**
Legal Lot : **9** Munic/Township : **Vacaville**

Last Market Sale Information

Recording/Sale Date : **11/18/2015 / 11/13/2015** Document # : **103956**
Sale Price : **\$946,000** Deed Type : **Grant Deed**
Sale Type : **Full**
Seller Name : **Baum Claudia & Wayne**

Property Characteristics

Gross Area : **3,440** Year Built / Eff : **1995** # of Stories : **1**
Living Area : **3,440**

Property Information

Land Use : **Office Building** Lot Acres : **0.17** Lot Size : **7,227**
County Use : **General Office Medical Dental**



FAIRFIELD, CALIFORNIA

IMPROVED SALE COMPARABLE

Address	4747 Mangels Blvd
Purchaser	Wan He
Seller	Blue Mountain Homes
Building Size/Dimensions	±1,441 sq. ft. Condo within a ±16,642 sq. ft. building
Sale Amount	\$240,000.00
Price per Sq. Ft.	\$166.55
Bonds	-
Financing	-
Close of Escrow	July 24, 2015
Building Specifications	
➤ Warehouse	±0 SF
➤ Office	±1,441 SF
➤ Column Spacing	-
➤ Loading	- grades, docks
➤ Staging Area	-
➤ Parking	±3.4 /1,000
➤ Clear Height	±'
➤ Sprinklered	-
➤ Power	100 amps @ 120/208 volts
➤ Year Built	2006
➤ APN	0148-530-210
Comments	-

Subject Property : **4747 Mangels Blvd Fairfield CA 94534**

Owner Information

Owner Name : **He Wan**

Mailing Address : **4725 Mangels Blvd, Fairfield CA 94534-4175**

Location Information

County : **Solano, Ca**

Alternate APN : **0045-640-210**

Census Tract / Block : **2522.01 / 1**

School District : **Fairfield Suisun Gre**

APN : **0148-530-210**

Munic/Township : **Fairfield**

Last Market Sale Information

Recording/Sale Date : **07/24/2015 / 07/12/2015**

Document # : **66823**

Sale Price : **\$240,000**

Deed Type : **Grant Deed**

Sale Type : **Full**

Seller Name : **Blue Mountain Homes Llc**

Prior Sale Information

Prior Rec/Sale Date : **07/07/2006 / 07/05/2006**

Prior Doc Number : **85463**

Prior Sale Price : **\$408,000**

Property Characteristics

Gross Area : **1,390**

Year Built / Eff : **2006**

of Stories : **1**

Living Area : **1,390**

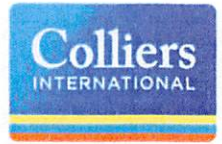
Property Information

Land Use : **Office Building**

Lot Acres : **0.03**

Lot Size : **1,441**

County Use : **General Office Medical Dental**



FAIRFIELD, CALIFORNIA

IMPROVED SALE COMPARABLE

Address	4771 Mangels Blvd
Purchaser	The Jason Huffman & Jenelle Huffman Trust
Seller	HSS Holdings, LLC
Site Size/Dimensions	± acres
Building Size/Dimensions	±3,319 SF Condo in a ±16,642 SF building
FAR	-
Sale Amount	\$545,000.00
Price per Sq. Ft.	\$164.21
Bonds	-
Financing	-
Close of Escrow	April 9, 2015
Building Specifications	
➤ Warehouse	±0 SF
➤ Office	±3,319 SF
➤ Column Spacing	-
➤ Loading	0 grades, 0 docks
➤ Staging Area	-
➤ Parking	±3.6/1,000
➤ Clear Height	±'
➤ Sprinklered	-
➤ Power	- amps @ / volts
➤ Year Built	2006
➤ APN	0148-530-050

Comments

Sale included some furniture (conference table, desk, cubicles).

FAIRFIELD, CALIFORNIA

INVESTMENT SALE COMPARABLE

Address 4820 Business Center Drive
Purchaser Partnership Healthplan of California
Seller Green Valley Building 1, LLC
Site Size/Dimensions ±4.15 AC
Building Size/Dimensions ±54,018 SF
FAR ±.299
Sale Amount \$11,393,500.00
Price per Sq. Ft. \$210.92
Bonds -
Financing -
Close of Escrow January 6, 2016
CAP Rate ±7.1%

±Annual Net Income @ COE: \$808,938

±Monthly Net Income: \$67,411

±Annual Operating Expenses:

±Monthly Operating Expenses:

Vacancy & Management Allowance:

±Adjusted Annual Net Income:

Lessee	±Remaining Term at Close	Square Footage	Monthly Rent Per Sq. Ft.	Lease Type	Options
1) Partnership Healthplan of California	56 months	±27,609	\$2.00	FS	
2) Chapman University		±7,800			
2) Sally Beauty Holdings	36 months	±7,995	\$2.00	FS	

Building Specifications

- Warehouse 0
- Parking 4/1,000
- Year Built -
- APN 0148-540-090

Comments

Buyer was occupying approximately 50% of the building at the time of the sale. Buyer exercised an option to purchase at this set price of \$210.92, at an assumptive cap rate of ±7.1%.

Comp #6By searching on LoopNet, you agree to the [LoopNet Terms and Conditions](#).**Inam Khan — (707) 436-7300**

Office Property For Sale

748 Missouri St**748 Missouri St, Fairfield, CA 94533**

Price:	\$990,000
Building Size:	4,500 SF
Price/SF:	\$220
Property Type:	Office
Property Sub-type:	Office Building
Property Use Type:	Investment
Cap Rate:	5%
No. Stories:	2
Building Class:	B
Tenancy:	Multiple
Year Built:	1990
Lot Size:	7,500 SF
Listing ID	16155318
Last Updated	16 days ago

[Find Out More...](#)**Description**

3 unique victorian style buildings, outstanding opportunity

Corner of Missouri and Webster Streets, one block from the county office building.

Financial Summary

	Actual
Net Operating Income	\$49,500

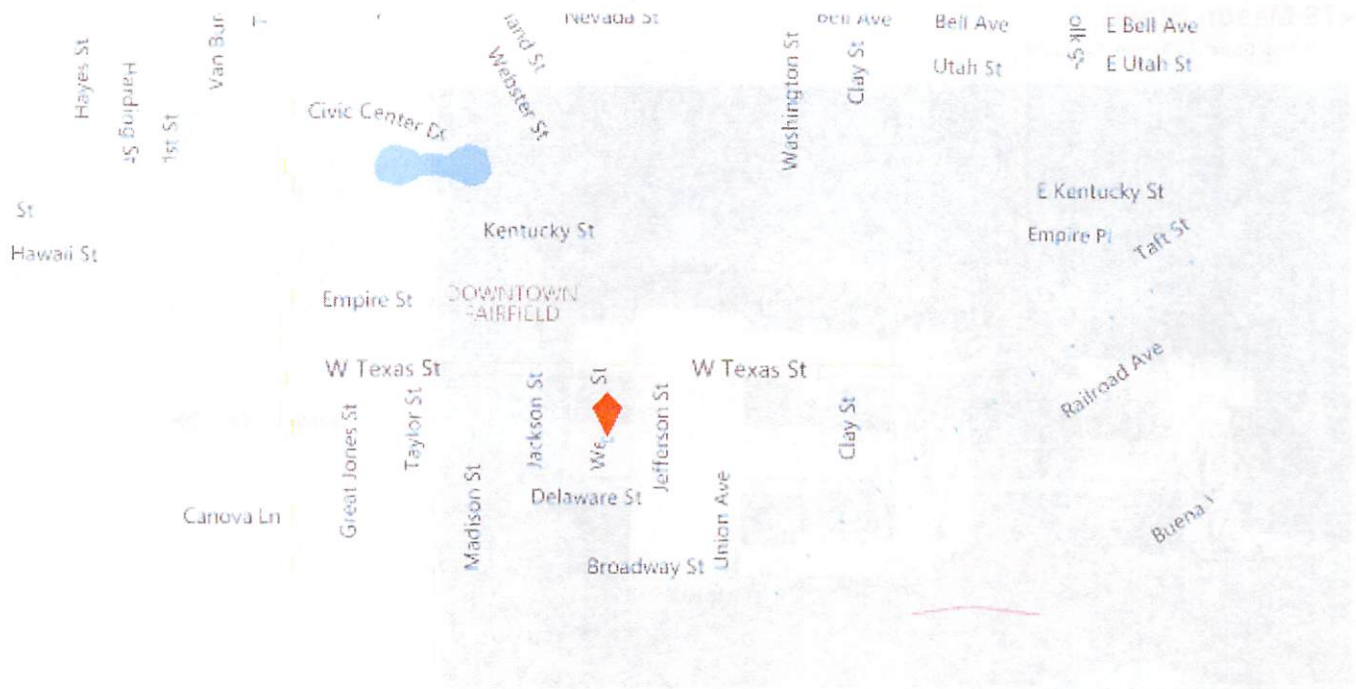
Major Tenant Information

Tenant	SF Occupied	Lease End Date
Lawyers	1,900	

Tenant	SF Occupied	Lease End Date
Dentist	1,150	
Photographer	1,000	
Construction Office	500	

Map of 748 Missouri St, Fairfield, CA 94533 (Solano County)

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FEATURED PROPERTY

479 Mason Street

479 Mason Street, Vacaville, CA 95688



Property Description:

Three Story Professional Office Building with flexible suite layouts, atrium lobby, elevator served.

Location Description:

Excellent Downtown Location in the heart of Vacaville. Easy access to shopping and services. Just minutes to the freeway.

[View Listing >>](#)

Rental Rate: \$18.58 /SF/Year
Min. Divisible: 471 SF
Max. Contiguous: 3,565 SF
Property Type: Office

Property Sub-type: Office Building
Building Size: 26,000 SF
Building Class: B

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Current Map Area  For Sale 

479 Mason Street
Vacaville, CA 95688

\$3,200,000

Office Bldg 26,958 B On Request
SF Bldg Bldg Class Cap Rate

 [Contact Broker](#)

1

Mason St

Mason

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Google

Map data ©2017 Google

Cheaper
Better
Faster



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